

**TRINITY LUTHERAN CHURCH
REPORT TO CONGREGATIONAL COUNCIL
ADMINISTRATION and PERSONNEL COMMITTEE
February 9, 2009**

The Administration and Personnel Committee took several actions during their January 13 and February 3 meetings:

Approved the assignment of Congregational Council Liaisons to Lutheran Men in Mission and Woman of Trinity, Congregation Council will provide oversight to each organization..

Approved the use of a draft Leasing Rules and Regulations for external groups renting Trinity spaces through September 2009, the document will be submitted for legal review prior to September 2009.

Determined that the renting of space to the Agora Cyber Charter School is within the mission, purpose and policy of Trinity, the availability of space will be determined by the Property Committee.

The preparation of a Member Business Directory was viewed favorably. A&P will coordinate policy while the Property Committee compiles the document.

Additional items discussed by the committee and held pending accumulation of additional data included: audio-visual responsibilities, guidelines for the donation of art, disposal of excess property and policy pages for Worship, Parish Ministries and the Facility Use Fee Schedule.

Craig Erdman
Committee Chair