

**TRINITY LUTHERAN CHURCH  
REPORT TO CONGREGATIONAL COUNCIL  
ADMINISTRATION and PERSONNEL COMMITTEE  
October 12, 2009**

The Administration and Personnel Committee met on October 6.

The majority of the meeting was spent reviewing and discussing policy pages. The following revised policy pages will come before Congregation Council for approval:

- 1.20.7            Job Description: Financial and Property Administrator
- 1.20.32         Job Description: Director of Music for Contemporary Worship
- 1.20.35         Job Description: Senior Sexton
- 1.40.3           Standing Committee Membership
- Appendix A-6 Request for Assistance/Benevolence Funds/Volunteer Services

The committee approved the funding for Tim Koch to attend the Church Music Explosion in Jacksonville Florida during January 2010.

Craig Erdman  
Committee Chair