

Trinity Lutheran Church
Property Committee
Council Report
April 27, 2010

Subcommittee Reports

Insurance and Contract: Richard Jacobs and Paul Hensel researched power contracts. It was recommended we lock into a one year contract with the on-demand energy solutions through the West Shore Chamber of Commerce. Peter Pennington moved to accept this, Richard seconded and the motion carried.

IT/AV: This subcommittee met with the Worship Committee last Monday evening. The Statement of Work is out for the Fellowship Hall project. Right now, it looks as though two companies will be bidding on the work. The Task Force will review the proposals, and this subcommittee will meet the day before the next Property Committee meeting. They are hoping to let the vendors use the most economical ways to do this work. Implementation will take place over a 12-month period, and we can use multiple vendors.

Ken Allen and his team are working on the Server Room. Pastor Brock will provide an inventory listing.

Landscaping: Ralph Bigelow and Peter Pennington are doing the mulching. Tree injections will be completed soon at the price we were quoted last fall. The two lawnmowers that were purchased are great, and everything's working well. Fred Gettys is hoping to plant trees along the back wall, and he will be financing this.

Columbarium: Mary Haar reported that Jeanie Bentzel has been doing a lot of the research. Jeanie has left messages with Camp Hill United Methodist and Mt. Calvary Episcopal. Holy Trinity Lutheran in Lancaster, St. Paul's in York and Christ Lutheran in York are other churches that were given to her to contact. The three churches that will be contacted for research and information are: Market Square Presbyterian, St. Paul's in York, and Christ Lutheran in York. Since a subcommittee needs to consist of three members, a third member is needed. Mary has some ideas about whom to contact. Mary will go through the information Paul Hensel provided her from the previous columbarium committee. It was decided by Jeanie and Mary that no artwork should be added to the columbarium. The artist was chosen specifically for this area, and this should remain as is.

Special Projects and Programs Reports:

Arts Committee: Mary Haar met with Tom Drye to discuss what should be done for preservation of the former pastors' photos. He has recommended putting a note in the Trinity Today and Trinity Parish to see if a member of the church has a high quality scanner that we can use. The photos should be scanned, touched up, and saved in a file. The photos will then need to be printed, rematted and then framed using UV glass. Mary will contact the company Bill Tauriello recommended at last month's Property Committee meeting.

Minor Repairs: Dan reported he installed the handrail in the balcony. He is going to replace the choir loft hymn racks, so there is more room for the choir members' folders and hymnals. The cost will be between \$500-600. Half will be paid with maintenance, the other half will come from another fund Tim Koch manages.

Dan mentioned that the pews in the nave should be hauled out, sanded and refinished in a year or two.

HVAC: The new contract with CS&E is complete.

Financial and Property Administrator's Report:

So far this year, we have spent over half of the maintenance budget. We will go over budget for grounds expense. Two big items that contributed to this were: 1. \$900 for lawnmowers and 2. Snow removal.

We are under expense for fuel.

Paul mentioned aluminum siding came off the steeple a couple of weeks ago. A discussion followed.

Past and Ongoing Issues:

Carpet, roof and chimney repair: The Chair reported he has six bids to look at for the carpet replacement project.

Dan Reed reported about the chimney and roof bids he received.

For the roof, Bill Foos moved to approve Evanoff for the job, but they need to address roof protection, the steeple, the rubber roof, and the cost is not to exceed \$45,000. Peter Pennington seconded and the motion carried.

A+ Restoration was decided should be the company to work on the chimney. Bill Foos moved to award the bid to this company contingent upon their references. The chimney will need to be repointed and the capping will need to be regouted. Randy Moore seconded and the motion carried.

Transportation Ministry: Peter Pennington recruited people for this subcommittee. He spoke to Bishop Edmiston regarding what the elderly/homebound members are hoping for with this ministry. Peter is looking into funding as well. He's estimating the cost to be between \$24,000-25,000. Bill Foos noted that the money hasn't been set aside yet, because it is still to be decided if this ministry is a need or a want. He also suggested Peter talk to President Erdman and inform him of his progress. A discussion followed.

Annual Site Inspection: Randy Moore mentioned 2008 was the last year an inspection was done. It was mentioned a crew should be organized to take this on, and looked at surgically. The

Chair, Bill Foos, Richard Jacobs, and Randy have volunteered to work on this, and it was suggested this be added as a part of the facility study task force. They will tackle this next month.

New Business:

Dan Reed reported that 60 running feet will need to be replaced/repared on Market Street. Bill Foos moved to have Cumberland Masonry do the work. Peter Pennington seconded and the motion carried.

Peter Pennington moved to give Paul Hensel authorization to go ahead and purchase more folding chairs and tables. Dan Reed seconded and the motion carried.

Paul Hensel mentioned we have been using more dishwasher products than usual. He did some research and found out it would be \$650.00 to replace the dishwasher system. The committee will look at this next month.

Paul researched tanbark/mulch options for the playground. It would have to be 1 foot deep when it is done. He received information from two sources. The Chair requested Paul to contact other landscaping companies, too, to see what they can offer. Peter Pennington moved for up to \$1500 to be spent. Bill Foos seconded and the motion carried.

Dan got a bid from Hauck Restoration for cleaning the Instructive Christ and Good Shepherd statues. The total stated to his would be \$662. He is going to inquire further about the David and the Lambs statue.

With no further business to be discussed, the meeting was adjourned at 9:15 PM after the Lord's Prayer.

The next meeting will be held on Tuesday May 25, 2010.

Respectfully submitted,

Mary E. Haar

Committee Secretary