

Trinity Lutheran Church
Property Committee
Council Report
May 25, 2010

Subcommittee Reports

Insurance and Contract: no report

IT/AV: Paul Hensel mentioned all the wiring to the server in the computer room will be more secure after this is addressed and taken care of.

The IT/AV Fellowship Hall project expanded beyond what should be done. Becky Enney reported that the vision was bigger than the budget. The Worship Task Force will be going back to the original plan, which was to move the band, have a security screen and have an AV screen. The screen is where the service will be projected. The back wall will not be moved, and the cable isn't being addressed at the current time. Daryl Ackerman recommended looking into consulting an architect instead of an IT/AV specialist. A discussion followed, and it was decided there should be two phases to this: 1. Solicit an architect by asking if he/she does this sort of work, and request a fee schedule in addition to getting proposals. 2. Solicit contractors. Becky and Paul will update the proposal she brought with her. She will attend the June Property Committee meeting with an update.

Kitchen: no report

Landscaping: Peter Pennington mentioned mulching has been done, and Hempts got all the salt removed.

More topsoil is needed to put around where the sidewalk was replaced at 1959 Market Street. Dan Reed made a motion to authorize Peter to purchase straw and two cubic yards of topsoil. Bill Tauriello seconded, and the motion carried.

Columbarium: Jeanie Bentzel is still collecting information from other churches. Mary Haar is compiling a subcommittee and is waiting to hear back from Amy Hempt with a name for the liaison for the Worship Committee.

Special Projects and Programs Reports:

Arts Committee: Mary Haar stated that there was no meeting. Margaret Parker gave her Bill Bishop's name as a contact for the scanner Tom Drye was inquiring about. Tom is pursuing this.

Minor Repairs: Dan mentioned that the pew in the nave that is flawed. He will work on this tomorrow morning.

Electrical: Paul Hensel mentioned John Artevich has been working on the red Trinity sign outside. John wants to replace the wire for the lights and put in a 30 break amp.

HVAC: Randy Moore mentioned the church is getting ready for the new contract with CS&E. There are stained ceiling tiles that are HVAC and plumbing related that need to be replaced. During the inspection process he noticed the return grills are dirty and should be cleaned.

Paul Hensel stated the sextons will clean the air intakes and light fixtures this summer.

Financial and Property Administrator's Report:

Paul mentioned Property is \$9,000 over budget.

The playground got new ground cover, which totaled 40 cubic yards.

Insurance will come in under budget, Paul is predicting.

Liberty Power will be our new electricity provider beginning June 18. This will help us save \$4,500 per year compared to the PP&L rates.

Gas companies have become competitive, too. We will be using UGI, and we should save \$900 per year.

Past and Ongoing Issues:

Carpet, roof and chimney repair: The chimney is being repaired and this work will be completed tomorrow. Dan Reed also mentioned the work that was done on the sidewalk along Chestnut Street is finished. He will call the roofer and inform them they can begin work.

Transportation Ministry: Peter Pennington reported there is a new state regulation that could become a factor in this. Insurance, driver training, and classes are all involved with this new regulation. Peter is still compiling a committee. The Chair reiterated there are three groups that would utilize this ministry: 1. Homebound 2. Faith-X and 3. Youth Group

Going Green Task Force: This task force will have its first meeting June 5.

Facility Study Task Force: The Chair reported this is before the Executive Committee.

Kitchen Dishwasher Detergent: Paul Hensel mentioned this is a work-in-process. He hasn't received any responses to his phone calls.

Annual Site Inspection: Randy Moore report this is 75% complete. The outside and the basement still need to be addressed.

Carpet Replacement and Painting: The Chair moved to have Essis and Sons get the carpeting bid, but remove the “move furniture in office area fee”; have M.F. Rockey Moving Company get the moving bid; and Burd Painting get the bid for the painting, but remove “clean baseboards and finish with one coat of polyurethane” from their bid, but include “to use Plastic Kote Eggshell finish.” Dan Reed amended the motion stating that he will contact EE Mills, and if they come in within \$2,600 of Burd’s bid, EE Mills will get the bid. Randy seconded, and the motion carried.

The Chair reminded the committee that \$30,000 is available for the carpeting and painting, and any extra money spent would come from the maintenance budget.

New Business:

Randy Moore mentioned the unpaid intern position Dan Reed had a notice about in the Trinity Today. A discussion followed.

With no further business to be discussed, the meeting was adjourned at 8:50 PM after the Lord’s Prayer.

The next meeting will be held on Tuesday June 22, 2010.

Respectfully submitted,

Mary E. Haar

Committee Secretary