

Trinity Lutheran Church
Camp Hill, Pennsylvania
MINUTES OF CONGREGATION COUNCIL MEETING
October 12, 2009

The meeting was called to order at 7:06 p.m. by President Doug Bonsall.

The following council members were present:

Doug Bonsall	Bill Foos	Betsy Knarr
Pastor John Brock	Peter Fox	Tim Koch
Judy Collins	Lorraine Graybill	Dave Miller
Christopher Couch	Ryan Hannigan	Mike Schwalm
Kathy Eavey	Pastor J. Stewart Hardy	
Craig Erdman		

Vicar Tom Holdcraft and Nancy Martin, assistant to the secretary, were also present.

Gathering in God's Grace:

Opening Devotions: Pastor Hardy led devotions related to the article in the September, 2009 issue of *The Lutheran* concerning the ELCA Churchwide Assembly.

Roll Call and action on requests for absence: Mr. Erdman moved to excuse Daryl Ackerman, Reuben Balasundram, and Roland Freund per their requests. Motion carried.

Recognition of visitors: Pastor Dave Fisher, Pastor Glenn and Stella Ludwig, Frank Leber, Shaun Eisenhauer, Janet Preble, Judy Hunter; Debbie Wilson, Pastor Nancy Easton, Jeff Weaver, Donna Sprowls, Joe Hunter, and Jack Bush were visitors. The Transition Team, staff, and committee chairs were invited to attend this meeting to meet Pastor Glenn Ludwig.

Approval of minutes: Mr. Foos moved to approve the minutes of September 14, 2009, as presented. Motion carried.

Agreement on Agenda: There were no items to be added to the agenda

Presentation from the Lower Susquehanna Synod:

Pastor Dave Fisher, Assistant to the Bishop, described synod policy and procedure for the appointment of an interim pastor. The synod had the luxury of some time, since Pastor Hardy announced his retirement several years ago to work with the Transition team led by Frank Leber. Together Trinity and the synod were able to be very intentional in this process. This is an appointment process, there are occasion where interim pastors are called, but it would be done by the Synod Council. The key word is "APPOINT" with the congregation council's consent. Council can consent or withhold. There was a search process; the search went beyond the Synod boundaries. Two candidates were screened by Bishop Hoover and then were interviewed by the Transition Team along with Pastor Fisher and Pastor Cliff Eshbach, Assistant to the Bishop. It was clear by those interviews that Pastor Ludwig was the candidate of choice.

Pastor Fisher opened the floor for questions for and by Pastor Ludwig. After this question and answer period, Mr. Erdman made a motion.

MOTION: Interim Mr. Erdman moved to ratify the Lower Susquehanna Synod's appointment of the Rev. Glenn E. Ludwig as Interim Senior Pastor; the details of employment to be determined by the Executive Committee. The motion carried.

All of the visitors left at this time.

Offering of our Gifts and Talents

Petitions and Communications:

The Lutheran Theological Seminary at Gettysburg sent a letter thanking Trinity for supporting the seminary by having Tom Holdcraft as our vicar.

Staff Reports:

Reports were received from Pastor Hardy, Pastor Brock, Pastor Easton, Christopher Couch, Tim Koch, Peter Fox, Debbie Wilson, and Judy Collins.

Pastor Hardy reported that he has been sworn in as a special fire police officer. He has taken the training on his days off and is now working traffic direction duty as scheduled (on personal time).

Mr. Couch mentioned the on-going Sup and Study sessions, and the Advent Wreath making program on November 22.

Mr. Fox reminded all of the Pasta Nite fundraiser for the Youth Group servant trip planned for next summer.

President's Report: Mr. Bonsall's report is on file.

Barb Henderson has submitted her resignation as Fellowship Team co-chair due to health issues. Debbie Wilson has agreed to complete the year as chair.

Ms. Collins has requested council members attend the new members' class on Sunday, October 18 to meet the folks who will be received into membership on October 25.

Executive Committee: Mr. Schwalm's report is on file. The Executive Committee Policy Page requires the election of an additional member of the committee.

MOTION: Executive Committee Mr. Erdman moved to elect Lorraine Graybill to the Executive Committee through January, 2010. The motion carried.

Special Committees or Task Forces:

Call Process Task Force: Report on file.

Nominations will be accepted for the chair of the Call Committee. All persons whose names are submitted, and not chosen for the chair, will be considered for membership on the committee.

MOTION: Call Process Task Force Mr. Erdman moved to approve the Call Process Task Force Report dated October 12, 2009. Motion carried. Pastor Hardy indicated that he would not take part in nominating members of the Call Committee.

Strategic Planning Team: Mr. Foos' report is on file.

Two primary tasks have been assigned to the team: long-term facility and property use and/or expansion; and short-term solutions to accommodate the growing contemporary service, youth group, storage, and office space requirements.

The first task involving facility and property use also includes how to maintain what we currently have.

MOTION: Master Building Plan Mr. Foos moved that a Master Building Plan be developed for the church during 2010 calendar year and a Master Planning Task Force be established to execute this effort with representation from Worship, Arts & Music, Education, Fellowship, Administration and Personnel, Property, Parish & Youth Ministry Committees and others as appointed by the Congregation Council. Recommend that the number not exceed 12 in total with an initial budget of \$20,000 be established for calendar year 2010 with a formal report to be presented to Council no later than September 2010. Motion carried.

The number one concern under the second task is accommodating the contemporary worship service. Several options are outlined in the report, and Mr. Foos has a complete report available showing the advantages and disadvantages of each option. The ultimate recommendation is to offer two contemporary worship services.

MOTION: Contemporary Service Mr. Foos moved that the church implement a second contemporary worship to be offered on Sunday mornings and held in the Fellowship Hall to begin no later than September 2010. Further recommend that Worship Ministry Team lead this effort with the support of Education, Property, Administration and Personnel, and Finance Committees to research, develop, and resource the style and appropriate timing of this contemporary worship service to be held every Sunday morning until such time as a new facility structure has been developed and/or identified. Motion carried.

Reports of Standing Committees:

Treasurer's Report and Finance Committee: Mr. Ackerman's report is on file. Considering everything currently happening in our economy, Trinity is doing okay.

Administration and Personnel Committee: Mr. Erdman's report is on file. He reminded committees to submit their mission statements for inclusion on their policy pages.

Arts Committee: Ms. Haar's report is on file.

Church Property Committee: Mr. Foos' report is on file. The buildings at 1915 Market Street have been removed. During the process an oil tank was discovered and removed at a cost of \$3500. The results of soil testing are pending.

The IT/AV Committee has provided vendors with the scope of work for equipment and we are awaiting bids. The committee met with John Morefield who had suggestions regarding Trinity's website.

Educational Ministry Committee: Mr. Jack Bush's report is on file.

Evangelism: Ms. Knarr reported on the potluck luncheon planned for the new members on October 25. Ms. Mary Haar will be presenting information about the Arts Committee as part of the program.

Fellowship Team: Ms. Wilson's report is on file.

Missions Committee: Mr. Staller's report is on file.

Parish Ministry Committee: Ms. Sprowls' report is on file. It is recommended that we should be proactive about the cold and flu season. Hand sanitizer is available around the building.

Publicity and Communications: Annual Report Guidelines have been distributed. Committee information for brochures is still needed.

Social Ministry Committee: Mr. Freud's report is on file.

Stewardship Committee: Mr. Miller's report is on file.

Worship Ministry Team: No meeting.

Youth Ministry Committee: Report included in Mr. Fox's report.

Ministries of the ELCA

Women of Trinity: Ms. Dollase's report is on file.

Lutheran Men in Mission: No report.

Continuing Service

Unfinished Business: None

New Business:

MOTION: Cookbook

Mr. Erdman moved to grant Women of Trinity permission to compile and publish a cookbook of their favorite recipes. Proceeds from the sale of this cookbook will be used to support ministries of the Women of the ELCA and the Lower Susquehanna Synodical Women's Organization. Motion carried. This will be considered as one of the new fund raisers for 2010.

- MOTION: Fire Drill Ms. Eavey moved to approve a fire drill during the Sunday School hour in which children are ushered to a designated area where parents can locate their children. Discussion was held concerning notice to parents and implementation. Motion carried
- MOTION: P.P.1.20.7 Mr. Erdman moved to approve Policy Page 1.20.7 (Job Description: Financial and Property Administrator). Motion carried
- MOTION: P.P.1.20.32 Mr. Erdman moved to approve Policy Page 1.20.32 (Job Description: Director of Music for Contemporary Worship). Motion carried
- MOTION: P.P.1.20.35 Mr. Erdman moved to approve Policy Page 1.20.35 (Job Description: Senior Sexton). Motion carried.
- MOTION: P.P.1.40.3 Mr. Erdman moved to approve Policy Page 1.40.3 (Standing Committee Membership). Motion carried.
- MOTION: P.P.A-6 Mr. Erdman moved to approve Policy Manual Appendix A-6 (Request for Assistance/Benevolence Funds/Volunteer Services). Motion carried.
- MOTION: Health Fair Ms. Knarr moved to approve selling food at the Health Fair on April 17, 2010. Motion carried.
- MOTION: New Members Ms. Knarr moved to approve the following for membership: Dorine Bollinger; Tammy Gross, Alyssa and Troy Dry; Brian and Jill Healey; William ‘Joe’ and Lisa Hicks; Kathleen Long; Scott Lux; Reed and Kelly MacConnell; Sharon Minnich; Joseph Parisi and Jessica Greenawalt; Nanci and Nicole Searfoss. Motion carried.
- MOTION: Cub Scout Fundraiser Mr. Erdman moved to permit Cub Scout Pack 51 to advertise their annual fundraiser in the Trinity Today, and to have order forms available at the Gathering Space desk. Motion carried.

Comments for the good of the order: None

Dismissal: The meeting was adjourned at 9:20 p.m. Council members joined hands and prayed together The Lord’s Prayer.

Mike Schwalm, secretary

Nancy Martin, assistant to the secretary