

**Trinity Lutheran Church**  
**Camp Hill, Pennsylvania**  
**MINUTES OF CONGREGATION COUNCIL MEETING**  
**February 8, 2010**

The meeting was called to order at 7:00 p.m. by President Craig Erdman.

The following council members and staff were present:

Daryl Ackerman	Lorraine Graybill	Pastor Glenn Ludwig
Reuben Balasundram	Jennifer Hammaker	Dave Miller
Pastor John Brock	Ryan Hannigan	Barb Musselman
Judy Collins	Tom Hoffert	Mike Schwalm
Craig Erdman	Betsy Knarr	Bill Tauriello
Peter Fox	Tim Koch	

Nancy Martin, assistant to the secretary, was also present.

**Gathering in God's Grace:**

Opening Devotions: Ms. Knarr led the devotions based on "Approaching the Global Food Crisis" from the January issue of *The Lutheran*.

Roll Call and action on requests for absence: Mr. Ackerman moved to excuse Christopher Couch per his request.

Recognition of visitors: Mr. Bob Scaer, chair of the Master Planning Task Force, was present.

Ms. Graybill moved to approve the minutes of January 11, 2010. Motion carried.

Mr. Miller moved to approve the minutes of January 24, 2010. Motion carried.

Agreement on Agenda: No additions to the agenda.

**Offering of our Gifts and Talents**

Petitions and Communications:

Staff Reports:

Reports were received from Pastor Ludwig, Pastor Brock, Pastor Easton, Christopher Couch, Tim Koch, Peter Fox, Debbie Wilson, and Judy Collins.

Pastor Ludwig has spent the month settling in and getting oriented. He thanked the staff for making the transition easy. Each council member, committee chair, and staff member were provided a card with "The 5 Developmental Tasks During an Interim" and the goals of President Erdman so they could be referenced during the year. On Sunday Pastor Ludwig will be traveling to Delaware to conduct the funeral of his former secretary. Vicar Tom will be on-call in his absence.

Pastor Brock has fulfilled his commitment with Project Connect. Although he did not resign as had been reported last month. He was told that he had accomplished the goals of his assignment with Project Connect and will be relieved of future responsibilities.

Pastor Brock encouraged council members to contact the office when they are aware of someone being hospitalized.

Mr. Fox reminded all of the Annual Youth Group Pancake Breakfast on March 6.

President's Report: Mr. Erdman's report is on file. The goals printed on the card with the 5 Developmental Tasks are very general and arrived at with the assistance of Pastor Ludwig.

Executive Committee: No meeting

Special Committees or Task Forces:

Master Planning Task Force: Mr. Bob Scaer, chair of the task force, gave an overview of the scope of work and objectives which will be used to establish the RFPs (request for proposals) for a consultant. Much discussion was held concerning the suggested time frame and the selection of members of the task force.

MOTION: Master Planning Task Force

Mr. Ackerman moved we accept and approve the scope of services, appendix A and B, for use by the Master Planning Task Force as presented.

Mr. Scaer will be selecting members of the task force from the Worship, Administration and Personnel, Arts, Property, Educational Ministry, Fellowship, Parish Ministry, and Youth Ministry Committees. A staff liaison will be appointed. Committee chairs will be asked to recommend representatives from their committees and the Executive Committee will approve the members of the task force.

Strategic Planning Team: Mr. Bill Foos' report is on file. The committee has completed their assignments and have stood down. A policy page has been drafted which would create a Strategic Planning standing committee. Copies of the page will be distributed to council members for possible consideration at the March meeting. Any comments concerning the page are to be directed to Mr. Erdman. Council expressed appreciation for the items that were accomplished by the task force. They have done a tremendous amount of work over the past 2½ years.

Call Committee: Mr. Weaver's report is on file. The congregation surveys have been available for the past two Sundays, and will be included again on February 14 due to poor weather conditions on February 7. Members were reminded of the joint meeting with the Call Committee on February 20 to work on the congregational profile.

Reports of Standing Committees:

Treasurer's Report and Finance Committee: Mr. Ackerman's report is on file. Mr. Ackerman highlighted the funds that were designated for the capital items.

Administration and Personnel Committee: Mr. Miller's report is on file.

Arts Committee: No meeting. Mr. Koch invited all to the vesper service to be held on February 28. It will be the service of Evening Prayer combined with the Rutter *Requiem*, and will include an orchestra and handbells.

The committee is planning to replace choir robes and would like to use the funds from the Connie Hendricks estate to cover the costs. However, the estate continues to be tied up in appeals.

Church Property Committee: Mr. Tauriello's report is on file. RFPs have been sent out for roof and carpet replacements. The replacement of the island in the kitchen is still in discussion.

Educational Ministry Committee: Mr. Bush's report is on file.

Evangelism: Ms. Knarr's report is on file. Council members are invited to attend the March 7 Affirmation of Faith class and the potluck luncheon to meet and greet the new members.

Fellowship Team: Ms. Wilson's report is on file. The food provided at the Garden of Eatins will be much simpler during Lent.

Missions Committee: No written report. The committee is sponsoring members who are going on a summer mission trip with St. Paul Lutheran Church, New Cumberland, and Trinity Lutheran Church, Lemoyne.

Parish Ministry Committee: No written report. CDs of the Sunday morning worship services are being copied for those who cannot come to church. The Health Fair, scheduled for April 17, will require many volunteers.

Publicity and Communications: Mr. Schwalm's and Ms. Graybill's report is on file. The committee has prioritized some action items, adding dates for accomplishment. All were reminded that the Trinity Parish deadline is the 10<sup>th</sup> of each month. All committees were asked to keep the website information as accurate as possible. The website will be an important source of information for senior pastor candidates.

The committee is working on the rebranding of Trinity including a new logo and theme throughout all ministries. They are also considering using one standard printing company for all projects.

Social Ministry Committee: Mr. Freund's report is on file. The committee will be requesting volunteers to assist with the prison re-entry breakfast in May.

Stewardship Committee: No meeting.

Worship Ministry Team: No meeting.

Youth Ministry Committee: Report included in Mr. Fox's report.

Ministries of the ELCA

Women of Trinity: Ms. Connie Dollase's report is on file.

Lutheran Men in Mission: Mr. Jim Kincaid's report is on file. Mr. Tauriello distributed the Master Builders organizational chart. When asked, he explained that Career Connections is a resource to the unemployed or those who are looking for a career change and is not meant to be a

job placement agency. It will be available for members and the community at large. Bob May, Bill Reed, and John West are leading this project. This year-long program will meet weekly, with a May/June proposed start date.

### **Continuing Service**

Unfinished Business: None

New Business:

MOTION: CACCC Ms. Musselman moved to permit the Churches Affiliated Child Care Centers (CACCC) to sell Advent Calendars each fall and Bon-Ton coupons each spring and fall in the Gathering Space as fund raisers for their Student Scholarship Fund. The motion carried.

MOTION: Pastor Easton Mr. Miller moved we increase the hours of Pastor Nancy Easton as outlined in Pastor Ludwig's proposal with funding to come from the contingency fund for the second contemporary service. Pastor Ludwig indicated that the calendar details have not been finalized. The hours required for the new responsibilities will be monitored and evaluated after three months. The motion carried.

MOTION: Synod Assembly Ms. Graybill moved to elect Nancy Martin and Doug Bonsall as voting members to the Lower Susquehanna Synod Assembly, June 10-13, at Messiah College. The motion carried.

MOTION: Transportation Ministry Ms. Graybill moved to appoint Peter Pennington as chair of the Transportation Ministry Task Force. The motion carried.

MOTION: P.P. 1.30.14, 1.30.18 Mr. Miller moved to approve Policy Pages 1.30.14 (Worship Ministry Team), and 1.30.18 (Parish Ministry Committee). The motion carried.

MOTION: New Members Ms. Knarr moved to approve the following for membership: Doug Champlin and Tamara McCoy; Mark and Karen Emig; Steve Kauffman; Frances McGovern; Carol MacConnell; Jan Miller; William Reed; John and Carol Reighter; and Glenn and Vickie Yeager.

Comments for the good of the order:

Daryl distributed pamphlets from the ELCA endowment group for personal financial and medical record keeping.

**Dismissal:** The meeting was adjourned at 8:51 p.m. Council members joined hands and prayed together The Lord's Prayer.

Mike Schwalm, secretary

Nancy Martin, assistant to the secretary