

# ***Trinity Lutheran Church***

## **Camp Hill, Pennsylvania Minutes of Congregation Council Meeting**

June 11, 2018

The meeting was called to order at 6:56 pm by President Dave Maser. The following council members and staff were present:

Jon Andrews	Steve Kauffman	Mike Schwalm
Pastor Brock	Jay Killian	Anne Stafford
Dan Drury	Barbara Kriebel	Charlie Suhr
Pastor Horner	Dave Maser	Debbie Wilson
Keith Huntzinger	Stephanie Maurer	

Nancy Martin, assistant to the secretary was also present.

Opening devotions were led by Keith Huntzinger.

MOTION: Absences      Mike Schwalm moved to excuse Mike Finio and Ellen Ney per their requests.  
Motion carried.

Recognition of visitors: none

MOTION: Minutes      Anne Stafford moved to approve the minutes of the May 14, 2018, meeting.  
Motion carried.

Staff Reports: Reports are on file for Pastor Horner, Pastor Brock, Tim Koch, Peter Fox, Debbie Wilson, Kelly Falck, and Stephanie Maurer.

Pastor Brock addition to his written report:

Pastor Brock reported that the Lower Susquehanna Synod assembly worship was wonderful; Tim Koch was the organist, Trinity's Chancel Choir provided special music, and Elizabeth Frey was ordained.

President's report:

Sarah Yee has been hired as the new Director of Administration. According to the constitution, since she is not a member she cannot be the financial secretary, and therefore cannot sign checks. Nancy Martin will continue in that role for the time being. The bylaws could be amended to indicate that the director of administration is one of the signers of checks instead of the financial secretary. This will be pursued.

There is continued confusion as to whether the congregation has to vote on holding a capital appeal.

Dave reported that Nancy Martin's retirement reception went well.

Petitions and Communications: none

Administrative Committees:

Treasurer's Report and Finance: On file. Keith reported that the Fulton Bank line of credit requires additional disclosures for amounts over \$500,000. Therefore, the Finance Committee decided to only request a line of credit for \$495,000.

Administration and Personnel: No report

Finance: Keith Huntzinger's report is on file.

Strategic Planning: No report

Property Committee: Charlie Suhr's report is on file. The parking lot project is on schedule to be done by June 29. There is an issue with underground electrical work. Some of the piping was damaged, but this has been resolved and will not be an issue. Any cost overrun will be minimal.

There is a problem with the pilot light in the kitchen range. The most cost effective way to resolve the issue is to replace the range. The committee is getting quotes and the cost will likely be in the \$15,000-\$20,000 range.

Ministry Team Reports:

Arts: No report

Educational Ministry: No report

Fellowship: Kathy Holmes' report is on file.

IT/AV: No report

Missions: Mary Ellen Hettinger's report is on file.

Parish Ministry: No report

Publicity and Communications: Danelle Andrews report is on file.

Social Ministry: Mitzi Jones' report is on file.

Stewardship: Dave Maser's report is on file.

Worship Ministry: Jane Killian's report is on file.

Youth Ministry: Report included in Peter Fox's report.

Capital Appeal Team: Jay Killian's report is on file. Pledges totaling \$965,000 have been made so far with \$107,760.50 received. This comes from about 95 pledges individuals or families. Danelle Andrews is requesting folks to stand at the capital appeals table on Sunday mornings. She has a link in her report to a place where you can sign up.

Actionable items:

MOTION: Assistant to the Secretary      Steve Kauffman moved to appoint Sarah Yee as assistant to the secretary. Motion carried.

MOTION: Kitchen range      Charlie Suhr moved to approve replacing the ranges in the kitchen at a cost not to exceed \$20,000; funds to come from MIRA. Motion carried.

Comments for the good of the order

Nancy Martin thanked council for the lovely reception and gift of luggage.

MOTION: Adjournment: Mike Schwalm moved to adjourn the meeting. The motion carried.

The meeting was adjourned at 7:25 pm and the council members prayed together the Lord's Prayer.

Nancy Martin, assistant to the secretary