

Trinity Lutheran Church
Property Committee minutes

May 29, 2018

Dan Reed called the meeting to order at 7:00 PM. Others present were: Mary Haar, Pastor Brock, Randy Moore, Bruce Bigelow, Erich Sprowls, Phil Groff, Joe Hunter, Dave Rupnik, & Brett Warren. Charlie Suhr was excused for the evening. Paul Askey attended the meeting.

Review of minutes: The May 8 minutes were approved as submitted.

Council Report: Charlie Suhr, Chair, noted on the agenda for this evening that up to \$1,500 in MIRA funds were approved for additional cameras. In addition, up to \$1,200 in MIRA funds were approved for breakage detectors and panic buttons. The cameras and cables were ordered, and they will be installed in the next couple of weeks.

Max Hahn, Eagle Scout Project: Max provided this committee an update about his Eagle Scout project proposal. He would like to restore the picnic tables and create a tan bark region beneath the tables. He would like to include an additional component in this project, because he needs to increase the leadership role. Dave Rupnik recommended rubber mulch be used for the tan bark region. And, it was requested that the measurements of the boards be verified. Dan Reed requested normal decking boards be used for around the tan bark area. More description was requested for the border, and more research was requested for Max's option of stains and sealants for the wood materials. He provided Dan Reed a copy of what an Eagle Scout project entails. We requested Max return with an update at the June Property Committee meeting.

Subcommittee Reports:

Landscaping: Bruce Bigelow mentioned eleven trees were removed during the parking lot renovations. He requested to be contacted if anyone has concerns about the landscaping of the parking lot. He is compiling a committee.

Fall clean up and spring clean up 2019 were requested to be included on the calendar. Peter Fox is looking to put both of these on his schedule for the coming year.

Special Projects and Programs Reports:

Minor repairs: Dave Rupnik reported a plumbing repair was taken care of out back.

Hershocks will be quoting new doors at the columbarium and Chestnut Street entrances.

Property & Building Security: The Security Task Force will be meeting on June 6.

A door fob was given to the Police Department.

Panic buttons will be installed in Fellowship Hall at the control dock and another will be installed in the nave. Pastor Brock requested a training session to be held for sound operators.

Parking Lot Repairs: Dave Rupnik reported work began on the parking lot. He is very pleased with Hempt Bros. and their progress. He expects to receive progress reports by noon on Wednesday throughout the process. He will provide Nancy Martin a weekly update that will be included in the Trinity Today for the following weekend.

Report – Property Administrator:

Erich Sprowls reported we are doing OK regarding the budget.

Jordan Gumbo was hired as a part time sexton, and he is working out very well.

New Business:

Bike rack: Paul Askey requested a bike rack be installed. He provided a design. Dave Rupnik requested Paul do further research about a more substantial rack. Dave Rupnik will review this further for consideration for where it should be placed on the parking lot. Brett Warren moved to approve the bike rack placement.

Chapel Windows: Joe Hunter mentioned that Harry Prowell would like to address the possibility of making a donation in memory of his wife. Pastor Brock will talk to Mr. Prowell and provide this committee more information.

Kitchen Range: Randy Moore provided a report for kitchen range conversion to pilotless burner ignition. A discussion followed. Do to the potential of an explosion/fire hazard and it being a known situation; the committee requested Randy provide this committee three quotes for range replacement.

With no further business to be discussed, the meeting adjourned at 8:30 PM following the Lord's Prayer.

The next meeting will be held on Tuesday, June 26.

Respectfully submitted,

Mary E. Haar,

Committee Secretary