

**TRINITY LUTHERAN CHURCH**  
**Camp Hill, Pennsylvania**  
**Minutes of Congregational Council Meeting**  
**October 8, 2018**

The meeting was called to order at 7:00 pm by President Dave Maser. The following council members and staff were present:

Jon Andrews, Pastor Brock, Dan Drury, Pastor Frey, Pastor Horner, Keith Huntzinger, Steve Kauffman, Jay Killian, Barbara Kriebel, Dave Maser, Ellen Ney, Anne Stafford, Peter Fox, Stephanie Maurer

Opening devotions were led by Jay Killian.

**MOTION: Absences** Jon Andrews moved to excuse Charlie Suhr and Mike Schwalm per their requests. Motion carried.

The following council member was absent: Mike Finio

Recognition of Visitors: None

**MOTION: Minutes** Pastor Horner made the following correction to the minutes: Trinity has not financially supported CACCC in 2018, not "for many years" as stated in the minutes. Dan Drury moved to approve the minutes of the September 10, 2018, meeting, as corrected. Motion carried.

Staff Reports:

Reports are on file for Pastor Horner, Pastor Brock, Pastor Frey, Peter Fox, Debbie Wilson, Kelly Falck, Paul Hensel, and Stephanie Maurer.

Pastor Horner addition to his written report:

Sarah Yee has resigned as of October 19. because she doesn't think she is the right person for the job and she doesn't appreciate Trinity's Lutheran culture. Other good candidates were interviewed, and Pastor Horner will follow up with them as well as post the job to recruit new candidates. In the interim, decisions need to be made about how to handle Trinity's administrative duties.

Pastor Horner was disappointed with the synod's lack of promotion of the stewardship event being held at Trinity on October 13. He asked that the event be promoted again by the synod. Pastor Horner encouraged council members to attend and assist in greeting attendees at 8:00 a.m. on the day of the event.

Pastor Brock addition to his written report:

Pastor Brock reported that he met with a small koinonia group, at their request, to talk about the capital campaign and proposed capital appeal initiatives. It was a good meeting and attendees were less angry afterwards, although none pledged to make a campaign contribution.

Pastor Frey addition to her written report:

Pastor Frey reported that changes to the hospitality and greeting ministry will hopefully be up and running by the holidays. The changes include posting greeters in additional places. Pastor Frey also reported that everything is set and in order for her installation on October 21.

### Peter Fox addition to his written report:

Peter Fox reported that a fall clean-up will be held on October 20, from 8:00 a.m. -12:00 p.m. A pasta dinner will be held on October 28 to raise funds for the youth group's mission trip to either West Virginia or North Carolina in mid-summer.

### President's Report

Dave Maser reported that the Property Committee asked if council would formally thank Max and Amy Hempt for their generous reduction to the parking lot renovation invoice. The reduction may amount to approximately \$50,000. Jay Killian volunteered to send a thank you note to the Hempts.

Mike Finio is stepping down from the Administration & Personnel (A & P) Committee and council in January 2019. There are two full years left on his term. Peter Glen, who already serves on the committee, has expressed interest in filling the final two years of Mike's term on council and the A & P Committee.

**MOTION: Appointment** Ellen Ney moved that Peter Glen be appointed to council and the A & P Committee to replace Mike Finio and that Peter be installed at the January congregational meeting. Motion carried.

The capital appeal's duration is three years, and Trinity needs to continue to promote it and communicate its progress to members. Discussions with potential donors needs to continue. Members of the Kairos/Capital Appeal Leadership Team will be considered for this committee, as needed. Charlie Suhr's term on council ends this year, and he has expressed interest in leading the newly formed Capital Appeal Allocation Committee.

**MOTION: Appointment** Steve Kauffman moved that Charlie Suhr be appointed as chair of the Capital Appeal Allocation Committee. Motion carried.

The Nominating Committee is working to bring members to council. Not many past presidents want to continue in the role of serving on the Nominating Committee. Dave Maser asked council if the policy page should be changed to make it easier to get people to serve on the Nominating Committee. It was the consensus of council that this be pursued. Dave Maser will work with legal counsel to draft new wording for the policy page.

Barb Kriebel commented on the council appointment process that involves asking individuals about their interest in serving, how council takes these names into consideration, and how council's decisions are communicated to candidates. A list of possible council candidates needs to be reviewed by council at the November meeting.

Dave Maser provided an update on the Hess condo. Paul Hensel and Charlie Suhr met with the attorneys, and Trinity will take ownership of the condo at the end of the month. A congregational meeting needs to be called so that the condo can be listed and sold ASAP. An email to announce the congregational meeting will be sent before the November council meeting.

### Petitions and Communications - None

### Committee/Team Reports

#### Finance Committee

Keith Huntzinger spoke about the deficit that has occurred because congregation giving is down. The Finance Committee set aside \$10,000 last year in the event it would be needed in 2018. A similar deficit situation occurred in the past and members were asked to make an extra week's contribution. The 2019 budget process is under way. Staff has been asked

to keep expenses at the 2018 level and to prioritize spending in case budget cuts are required.

#### Administrative Committees

Treasurer's Report – Keith Huntzinger's report is on file

Administration and Personnel – No report

Property – Charlie Suhr's report is on file

Strategic Planning Committee – Bob Frymoyer's report is on file

#### Ministry Teams

Arts - Mary Haar's report is on file

Educational Ministry – No report

Fellowship – Kathy Holmes' report is on file

Hospitality - No report

IT/AV – Jon Lobaugh's report is on file

Missions – Mary Ellen Hettinger's report is on file

Parish Ministry – No report

Publicity and Communications – Danelle Andrews' report is on file

Social Ministry – Mitzi Jones' report is on file

Stewardship – Dave Maser's report is on file

Worship Ministry – Jane Killian's report is on file

Youth Ministry – No report

Preschool Play Group Task Force - Jon Andrews' report is on file

Webmaster - Jeff Weaver's report is on file

Kairos/Capital Appeal Leadership Team - Jay Killian discussed the need for council to take action on how to allocate the 2.5% of the Capital Appeal Funds that have been designated for Always Being Made New and Trinity's vicar fund. The 2.5% amount is \$7,000.

Comments for the Good of the Order - Barbara Kriebel thanked everyone for assuming her head greeter duties while she was ill.

#### Actionable items:

**MOTION: Allocation of Funds** Jay Killian moved that the 2.5% of the Capital Appeal Funds, as clarified in the May 2018 minutes, be split evenly between the synod's Always Being Made New initiative and Trinity's vicar fund; and that the funds for Always Being Made New be remitted to the synod at the discretion of the Director of Finance.

**MOTION: Adjournment** Jay Killian moved to adjourn. Motion carried.

The meeting was adjourned at 8:00 pm, and the council members prayed together the Lord's Prayer.

Ellen Ney, Secretary