

**TRINITY LUTHERAN CHURCH**  
**Camp Hill, Pennsylvania**  
**Minutes of Congregational Council Meeting**  
**November 12, 2018**

The meeting was called to order at 7:00 pm by President Dave Maser. The following council members and staff were present:

Jon Andrews, Pastor Brock, Dan Drury, Pastor Frey, Pastor Horner, Keith Huntzinger, Steve Kauffman, Barbara Kriebel, Dave Maser, Ellen Ney, Anne Stafford, Stephanie Maurer, Charlie Suhr

Opening devotions were led by Ellen Ney.

**MOTION: Absences**

Jon Andrews moved to excuse Charlie Suhr, Mike Schwalm and Jay Killian per their requests. Motion carried.

The following council member was absent: Mike Finio

Recognition of Visitors: Daryl Ackerman, Mike Berney, Peter Glenn

**MOTION: Minutes** Anne Stafford moved to approve the minutes of the September 10, 2018, meeting, as corrected. Motion carried.

Staff Reports:

Reports are on file for Pastor Horner, Pastor Brock, Pastor Frey, Peter Fox, Debbie Wilson, Kelly Falck, Paul Hensel, and Stephanie Maurer.

Pastor Horner addition to his written report: - nothing to add

Pastor Brock addition to his written report: - nothing to add

Pastor Frey addition to her written report: - nothing to add

Peter Fox addition to his written report:

President's Report

Dave Maser reported on policy page updates and provided clarifications on the Kairos team, Building Planning team and Finance Building Fund subcommittee on each of their missions.

Dave will schedule a meeting with each of the team leads of these subcommittees to discuss each of their missions and empower them to form their teams to get started.

Dave set the Congregational meeting for January 27<sup>th</sup>. The meeting will be in fellowship hall following the later worship services and will include a light luncheon.

Petitions and Communications - None

## Committee/Team Reports

### Finance Committee

#### Administrative Committees

Treasurer's Report – Keith Huntzinger's report is on file

Administration and Personnel – No report

Discussion on some recent personnel changes. The hiring of Steven Kauffman as the new Director of Administration and Danelle Andrews as Coordinator of Children Ministry. The Director of Faith Formations duties have been realigned allowing for that positions to be reduced to 20 hours a week. This allowed for the creation of the new Coordinator of Children's Ministry at 10 hours a week,

Property – Charlie Suhr's report is on file

Further discussion ensued on the Jane Hess property.

Call a Special congregational meeting for the sole purpose of voting on the sale of the Hess property that Trinity was bequeathed from the Hess estate.

Motion to the congregation is as followings: to approve sell the Jane Hess Condominium under such terms and conditions that the Council deems necessary to maximize the proceeds to Trinity.

Strategic Planning Committee – Bob Frymoyer's report is on file

#### Ministry Teams

Arts - Mary Haar's report is on file

Educational Ministry – No report

Fellowship – Kathy Holmes' report is on file

Hospitality - No report

IT/AV – No report

Missions – Mary Ellen Hettinger's report is on file

Parish Ministry – No report

Publicity and Communications – Danelle Andrews' report is on file

Social Ministry – Mitzi Jones' report is on file

Stewardship – Dave Maser's report is on file

Worship Ministry – Jane Killian's report is on file

Discussion on the head greeter position and challenges on getting offerings from both later services with some noting issues with time restraints.

Youth Ministry – Peter Fox's report is on file

Preschool Play Group Task Force - Jon Andrews' report is on file

Webmaster - Jeff Weaver's report is on file

Kairos/Capital Appeal Leadership Team - Jay Killian report is on file

Comments for the Good of the Order – None.

Actionable items:

**MOTION:**

Barb Krieble moved to accept Steve Kauffman's resignation from council due to his hiring as Trinity's Director of Administration. Motion carried.

**MOTION:**

Barb Moved to appoint Steve Kauffman as assistant to the secretary. Motion carried.

**MOTION:**

Barb Kieble moved to elect Steve Kauffman as financial secretary. Motion carried.

**MOTION:**

Keith Huntzinger moved to approve the following authorized signers for financial transactions: Keith Huntzinger, Finance Committee Chair; Frank Bertovich, treasurer; Paul Hensel, Director for Finance; and Steve Kauffman, Financial Secretary. Motion carried.

**MOTION:**

Anne Stafford moved to elect Dan Drury 2019 Council President. Motion carried.

**MOTION:**

Charlie Suhr moved to approve the following for membership: Wendy and Ellworth Beckman, David Brown, Robert and Gwendolyn Devlin, Barbara Mays, Melissa Felty, Lori Machemer, Staci and Brian Morgan, Charles Sheasley, Jodi Silliker, Paul Vollmar, Mark and Cindy Winters, Mike and Vicki Zawoysky. Motion carried

**MOTION:**

Charlie Suhr moved to call a Special Congregational Meeting on Sunday, December 2nd, to approve the sale of the Jane Hess condo. Motion carried.

**MOTION: Adjournment** Ellen Ney moved to adjourn. Motion carried.

The meeting was adjourned at 8:00 pm, and the council members prayed together the Lord's Prayer.

Ellen Ney, Secretary

Steven Kauffman, Assistant to Secretary