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1. Appeal Project Report – Charlie Suhr	
<ul style="list-style-type: none"> <li>• Construction estimator was engaged (no initial cost) to provide estimates on the previously defined project - Campbell Associates (see SRCAL.com). The Appeal Project was subdivided and generally includes:             <ul style="list-style-type: none"> <li>○ 1.A. – Gathering space and narthex with glass windows, basement, bathrooms by library, swap of library/nursery, and classrooms. Initial estimate to be \$1.5M.</li> <li>○ 1.B – Linking corridor and elevator. Initial estimate to be \$600,000.</li> <li>○ 2 – Changes (yet to be defined) to the Nave, sacristy and kitchen — this is expected to be put on hold.</li> <li>○ Note: estimates do not soft costs: architect, engineering, furniture and contingency.</li> </ul> </li> <li>• Charlie expects to bring it to council in April.</li> <li>• Dan Drury mentioned the Appeal Finance/Finance Committee will need to also identify solution for financing.</li> </ul>	
1. Capital Appeal Financial Advisory Task Force – Bob Frymoyer	
<ul style="list-style-type: none"> <li>• Rick shared preliminary reports prepared by Bob Frymoyer which estimated approximately \$1,535,000 for the appeal based on the pledges to date through February 2019. There is approximately \$595,000 of remaining pledges to be collected. Included also was a graph indicating collection of monthly pledges which demonstrated high points in Nov-Dec and May over the two-year appeal period. NOTE: there has not been any recommendations to the Finance Committee or Council at this point.</li> </ul>	

<p>• Action item pending from prior meeting:</p>		<p>• Action item pending from prior meeting:</p>
<p>• Prior question re: clarity on whose role is follow-up on pledges was revisited and concluded that someone from this group may need to be involved depending on relationship; however, for the most part of this group will not be following up on collection of pledges.</p>		
<p>1. Strategy to move forward – Rev. Driver-Bishop</p>		
<p>• Currently have commitments of \$1.2M - \$1.5M; congregation was looking for more definition to the project. This is now available. Opportunity to either go back to primary givers or start a follow-up campaign.</p>		
<p>• Opportunity to develop spiritual gifts to engage members. Rev. Driver-Bishop is accredited coach with Gallup strength finders. This is one mechanism to leverage engagement.</p> <ul style="list-style-type: none"> <li>Offered to provide one day workshop with small group to help understand program.</li> <li>About 10-20 people; starts with on-line survey; personal focus.</li> </ul> <p>• KAIROS commitment was for 3 years.</p> <p>• This opportunity should be designated to Stewardship committee; no further action needed by this committee.</p>		<p>• Opportunity to develop spiritual gifts to engage members. Rev. Driver-Bishop is accredited coach with Gallup strength finders. This is one mechanism to leverage engagement.</p> <ul style="list-style-type: none"> <li>Offered to provide one day workshop with small group to help understand program.</li> <li>About 10-20 people; starts with on-line survey; personal focus.</li> </ul> <p>• KAIROS commitment was for 3 years.</p> <p>• This opportunity should be designated to Stewardship committee; no further action needed by this committee.</p>
<p>• Discussion re: need to focus on project and plan. Need to go to congregation and small groups to discuss plans and talk about plan.</p> <ul style="list-style-type: none"> <li>Targeting congregation meeting in May – June.</li> <li>Appeal committee would then follow-up with donors in summer.</li> </ul>		
<p>• Recommendations:</p> <ul style="list-style-type: none"> <li>Create a video with contractor re: changes; construction manager is willing to participate as need.</li> <li>Can we create a simple statement to carry message; e.g., "...make a commitment today...?"</li> <li>Leverage completion of parking lot in the spring with celebration (after landscaping is done) – target early June.</li> </ul>		<p>• Recommendations:</p> <ul style="list-style-type: none"> <li>Create a video with contractor re: changes; construction manager is willing to participate as need.</li> <li>Can we create a simple statement to carry message; e.g., "...make a commitment today...?"</li> <li>Leverage completion of parking lot in the spring with celebration (after landscaping is done) – target early June.</li> </ul>
<p>1. Additional Comments</p>		

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<ul style="list-style-type: none"> <li>Follow-up to previous action items: Appeal update was given to congregation in January. More communication will be done as needed.</li> </ul>	
<ul style="list-style-type: none"> <li>Dan Drury, council president, will develop an outline of the subcommittees, reporting structures and purpose to be shared with everyone. He is currently attending meetings to understand what the committees are doing.</li> </ul>	
<p>The meeting adjourned with the Lord's Prayer.</p> <p>Next meeting: TBD</p>	