

TRINITY LUTHERAN CHURCH

ADMINISTRATION AND PERSONNEL COMMITTEE

REPORT TO COUNCIL – APRIL 8, 2019

The A&P Committee met on March 27. The Committee will meet again on April 24, at which time it will consider the following:

- Revised Staffing Chart, about which Patti Shatto is working with Pastor Horner and Steve Kauffman
- Possible options for retaining an ITAV consultant/trainer with funds made available by Bishop Edmisten's retirement; Steve Chevarria and Peter Glenn will report to the committee about some possibilities
- Possible changes in the sextons' job descriptions to clarify chain of command issues; possible system for updating policy manual sections; and possible improvements in system for recruiting and making best use of volunteer weekday receptionists. These issues will be discussed in a meeting among Pastor Horner and Messrs. Glenn and Kauffman on April 23