

# **Trinity Lutheran Church**

## **Camp Hill, Pennsylvania Minutes of Congregation Council Meeting**

November 12, 2019

The meeting was called to order at 7:00 pm by President Dan Drury. The following council members and staff were present:

Pastor Brock	Dan Drury	Jay Killian	Anne Stafford
Pastor Horner	Peter Glenn	Ellen Ney	Matt Bingaman
Pastor Frey	Keith Huntzinger	Debbie Savidge	
Steve Kauffman	Jon Andrews	Dave Rupnik	

Opening devotions were led by Serena Fedor

**MOTION: Absences:** Dave Rupnik moved to excuse Jay Killian, Mike Schwalm.

**Recognition of visitors:** Meredith Askey, Nancy Martin, Richard Barry, John Brady, Daryl Ackerman

**MOTION: Minutes** Jon Andrews moved to approve the minutes of the Oct 8, 2019 meeting. Motion carried.

**Offer thanks for Trinity's Mission Support in the Lower Susquehanna Synod:** Meredith Askey

Meredith also informed council about synod initiatives and programs

**Staff Reports:** Reports are on file for Pastor Horner, Pastor Brock, Pastor Frey, Tim Koch, Peter Fox, Debbie Wilson, Kelly Falck, and Stephanie Maurer, Danelle Andrews, Paul Hensel

**Pastor Horner addition to his written report:** Report on file. Nothing to add

**Pastor Brock addition to his written report:** - Report on file. Nothing to add

**Pastor Frey addition to her written report:** – Report on file. Nothing to add

**President's report:** Report on file.

President Drury highlighted there was a slight delay in the next steps on the Honor our Past; Plan or Future Phase I building project. We expect to receive contracts from Campbell Associates and the Architect very soon.

**Constitution Review Update:** Nancy Martin

Nancy reported that bring our constitution in compliance with the ELCA's Model Constitution is a huge project, but her team is working through it. She presented two items for Councils consideration which would require immediate action if we wanted to on them for the 2020 annual meeting. As these two items would need to be voted on at the congregation in one year and they ratified the subsequent year, before being enacted

**Petitions and Communications:**

**Administrative Committees:**

Administration and Personnel: Peter's report is on file.

Treasurer's Report and Finance: Keith's report is on file. Nothing to add.

Finance: Keith Huntzinger' report is on file. He highlighted that finance allocated 3 different estates total to \$25,000 to be donated to Benevolence. Finances proposed, and Council agreed, on the benevolence distribution to be allocated a such: 8,000 to Lutheran World relief, 5,000 to Lower Susquehanna synod mission, 5,000 to LSS Seminary Scholarship, and 7,160 to the Ecumenical Food Pantry.

\*Grant program for nonprofits for security measures. There is 2 years left on the 3-year program. Trinity would be eligible to receive these grants. Keith stated we could apply in the Spring and funds could go to Capitol Campaign. Also, similar grant program, funded by the State, was signed into law on Nov 8<sup>th</sup>. Funds would be available on July 1, 2020. Keith will look into this further.

Appeal Finance Subcommittee: Bob Frymoyer - - no report is on file

Investment Subcommittee: Keith Huntzinger - no report on file

Strategic Planning: no report is on file.

Property Committee: Jon Andrews report is on file. He highlighted evaluating emergency lighting throughout the building in being down and units will be replaced as needed. He also highlighted that we signed a contract to upgrade the lighting in the Nave with all LED lamps. Retrofitting all the existing fixtures with LED sources. The Lighting controls will also be upgraded. This work to be done after the beginning of the year.

Building Planning Team: no Report on file

Appeal Awareness Team: Rick Sten - No report on file

### **Ministry Team Reports:**

Arts: no report on file

Educational Ministry: - no report on file

Fellowship: Rich Sten report is on file.

IT/AV: - no report is on file

Missions: Mary Ellen Hettinger's report is on file.

Parish Ministry: - no report

Publicity and Communications: Danelle Andrew's report is on file.

Community Outreach Ministries: Mitzi Jones report is on file.

Stewardship: - report is on file.

Worship Ministry: Jane Killian's report is on file

Youth Ministry: Report included in Peter Fox's report.

Trinity Preschool Taskforce – no report on file

Webmaster – no report on file.

### **Actionable items:**

#### **Motion (s):**

1. Jon Andrews moved to elect Charlie Suhr Congregational Council President 2020, pending his election to council at the January congregational meeting
2. Dave Rupnik moved to allow Boy Scout 51 to sell wreath for the 2019 season as this fundraiser is in alignment with the season and church calendar and any subsequent fundraiser request would need to be brought for consideration on a case by case basis.

**Informational items:**

- We have openings for Finance Chair for 2020, Need a VP for 2020 who would be President in 2021. Nomination team is working on this for the December meeting.
- Reminder to 2020 committee Chairs of the church term limit policy for committee members.

**Items for discussion:****New Business:**

- Discussed the process for Nominations for 2020 council. Nominations team is working on finalizing the 4 nominees for consideration.
- Move to add an additional signer for all legal documents (Someone Administration and Council President). Open for discussion. Hold for additional

**Old Business for further discussion:**

- Discussion on next steps in the Building process. We are waiting on contracts
- Council President term length. Council discussed. The consensus to hold any changes to this till after the review of our constitution is complete. Nancy's Martin will submit a complete list of recommended changes for consideration at a later date.

**Petitions and Communications:****Comments for the good of the order**

**Next meeting:** January 14, 2020, 7:00 pm (6:40 pm for those who wish to meet in the chapel for prayer)

The meeting was adjourned at 8:32pm and the council members prayed together the Lord's Prayer.

Steve Kauffman, assistant to the secretary