

## ADMINISTRATION AND PERSONNEL REPORT TO COUNCIL FOR THE DECEMBER 10 COUNCIL MEETING

The A&P committee did not have a full meeting in November. Instead, Pastor Horner, Peter Glenn and Patti Shatto met and reviewed all job descriptions for Church employees. The next step in this process is for Pastor Horner to meet individually with members of the staff. Other matters have been delayed to the end of 2019. Continued work on Policy page editing and the employee handbook will resume in January 2020.