

# **Trinity Lutheran Church**

## **Camp Hill, Pennsylvania Minutes of Congregation Council Meeting**

April 14, 2020

**(Due to Corona Virus outbreak and state issued 'stay at home' order this meeting was held via video conference using the Zoom platform)**

The meeting was called to order at 7:00 pm by President Charlie Suhr. The following council members and staff were present:

Pastor Horner	Serena Fedor	Peter Glenn	Ron Bertram
Pastor Frey	Ellen Ney	Debbie Savidge	Mike Akers
Pastor Brock	Jon Andrews	Matt Bingaman	Dave Rupnik
Charlie Suhr	Dan Drury	Angie Clark	

Daryl Ackerman also attended as Finance Committee chair.

Opening devotions were led by Matt Bingaman.

MOTION: Absences:      Jon Andrews moved to excuse Rob Bertram per his requests. Motion carried.

Recognition of visitors: Bob Frymoyer, Heather Rose, Stephanie Maurer, Amy Koch, Kelly Falck

MOTION: Minutes      Dave Rupnik moved to approve the minutes of the March 10, 2020 meeting.  
Motion carried.

Staff Reports: Reports are on file for Pastor Horner, Pastor Brock, Pastor Frey, Tim Koch, Peter Fox, Debbie Wilson, Kelly Falck, and Stephanie Maurer, Paul Hensel

Pastor Horner addition to his written report: - nothing additional to add to his report

Pastor Brock addition to his report: - nothing additional to add to his report

Pastor Frey - nothing additional to add to her report

President's report – nothing to add to his report

Vice President Fedor – nothing to add to her report but wanted to commend all the staff on all their extra work during this pandemic and the church closure.

### Petitions and Communications:

Recognition of all our Staff for going above and beyond to keep Trinity connected during this time where we cannot gather in person. And especially thanks and recognition to member Jon Lobaugh for his technical expertise giving us the ability to fast-track our streaming capabilities and volunteering every Sunday during the COVID19 shutdown to run and oversee the Audio/ Visual portions of our online streaming worship. Also a special thanks to member and staff person, Danelle Andrews, for added a new skill to her resume and acting as Trinity's camera person for all our streaming worship service, in addition to her P&P and children's ministry duties.

### Committees and Teams:

#### Administrative Committees:

Executive Committee:

Treasurer's Report and Finance:

Finance: Daryl Ackerman's report is on file.

Daryl highlighted that financial decided it was prudent for Trinity to apply for payroll forgiveness loan or PPE loan and was asking for council to approve the finance committee's recommendation to do so.

He also highlighted that finance is also proceeding with 500k, short term construction loan for building project expenses

Appeal Finance Subcommittee: Bob Frymoyer - - No report on file

Investment Subcommittee: Keith Huntzinger - No report on file

Administration and Personnel: Peter Glenn, Chair – Report is on file.

Peter noted that our longtime sexton, Russell Brown, has resigned his position. We thank him for 12+ years with Trinity and wish him well and many blessing on his future endeavors. Trinity Staff presented Russ with a card and gift card in recognition of his service to our congregation.

Property Committee: Jon Andrews report is on file

Strategic Planning: Bob Frymoyer's report is on file.

#### Ministry Team Reports:

Arts: Mary Haar, team lead. No report on file

Faith Formation: Serena Fedor, team lead. - No report on file

Fellowship: Rich Sten, team lead. report is on file.

IT/AV: Jon Lobaugh, team lead - No report

Missions: Mary Ellen Hettinger, team lead. Report is on file.

Publicity and Communications: Danelle Andrews, team lead. Report is on file.

Community Outreach Ministries: Mitzi Jones, team lead, Report is on file.

Give Serve Lead: Jennifer Schwalm, team lead - No report is on file.

Worship Ministry: Jane Killian, team lead. Report is on file

Youth Ministry: Tom Stank, team lead. No Report on file

Trinity Preschool Taskforce – No report on file

Appeal Awareness Team: Rick Sten - No report on file

Building Planning Team: Charlie Suhr

Charlie noted that building project ahead of schedule and 30% Construction documents have been finalized and the Architect is proceeding into 60% documents.

Safety Team: Ron Stern.

Webmasters – No report on file

Actionable items:

MOTIONS:

Dave Rupnik moved to approve the application for the Paycheck Protection Program for \$191,000 with an expected loan forgiveness of \$153,000 and net debt obligation of \$38,000 as submitted by the Executive Committee on April 10, 2020.

Discuss ensued. Motion passed.

Jon Andrews moved to authorize the Church to accept any proceeds awarded by the SBA as part of the Payroll Protection Program and to authorize Charlie Suhr and Paul Hensel to execute any and all documents necessary to accept those proceeds. Furthermore, the use of proceeds shall be strictly in compliance with the legislation, any regulations promulgated thereunder and with any covenants of the loan from the lender.

Discuss ensued. Motion passed.

Informational items:

1. Council President is requesting all committee chairs to compile a list of their committee members along with the amount of time each member has served on that committee. Submit to
2. Re-visit what our constitution says about term limits and discuss how we implement this policy going forward.

Comments for the good of the order

Dan Rupnik moved to adjourn

The meeting was adjourned at 8:26pm and the council members prayed together the Lord's Prayer.

Steve Kauffman, assistant to the secretary