

# **Trinity Lutheran Church**

## **Camp Hill, Pennsylvania Minutes of Congregation Council Meeting**

June 9, 2020

**(Due to Corona Virus outbreak and state issued 'stay at home' order this meeting was held via video conference using the Zoom platform)**

The meeting was called to order at 7:00 pm by President Charlie Suhr. The following council members and staff were present:

Pastor Horner	Ellen Ney	Debbie Savidge	Mike Akers
Pastor Brock	Jon Andrews	Matt Bingaman	Dave Rupnik
Charlie Suhr	Dan Drury	Angie Clark	
Serena Fedor	Peter Glenn	Rob Bertram	

Daryl Ackerman also attended as Finance Committee chair.

Opening devotions led by Dave Rupnik

MOTION: Absences: Dave Rupnik moved to approve the absences of Pastor Frey, Matt Bingaman

Recognition of visitors: Bob Frymoyer, Stephanie Maurer

MOTION: Minutes Dave Rupnik moved to approve the minutes of the April 14, 2020 meeting as modified. Motion carried.

Staff Reports: Reports are on file for Pastor Horner, Pastor Brock, Pastor Frey, Tim Koch, Peter Fox, Debbie Wilson, Kelly Falck, and Stephanie Maurer, Paul Hensel

Pastor Horner addition to his written report: - nothing additional to add to his report

Pastor Brock addition to his report: - he gave a brief review of his report since it was uploaded a bit late. He also highlighted the great confirmation group we have this year.

Pastor Frey - nothing additional to add to her report

President's report – nothing to add to his report

Vice President Fedor – Serena just highlighted some developments from Trinity's preschool taskforce in forming a Preschool board to strengthen the connection between Trinity and the Preschool and guide the governance of the preschool moving forward.

Petitions and Communications:

Committees and Teams:

Administrative Committees:

Executive Committee:

Treasurer's Report and Finance:

Finance: Daryl Ackerman's report is on file. Nothing to add.

Appeal Finance Subcommittee: Bob Frymoyer - Report is on file  
Investment Subcommittee: Keith Huntzinger - No report on file  
Administration and Personnel: Peter Glenn, Chair – Report is on file. Nothing to add  
Property Committee: Jon Andrews report is on file.  
Strategic Planning: Bob Frymoyer' s report is on file.

#### Ministry Team Reports:

Arts: Mary Haar, team lead. No report on file  
Faith Formation: Serena Fedor, team lead. - No report on file  
Fellowship: Rich Sten, team lead. report is on file.  
IT/AV: Jon Lobaugh, team lead - No report  
Missions: Mary Ellen Hettinger, team lead. Report is on file.  
Publicity and Communications: Danelle Andrews, team lead. Report is on file.  
Community Outreach Ministries: Mitzi Jones, team lead, Report is on file.  
Give Serve Lead: Jennifer Schwalm, team lead - No report is on file.  
Worship Ministry: Jane Killian, team lead. Report is on file  
Youth Ministry: Tom Stank, team lead. No Report on file  
Trinity Preschool Taskforce – No report on file  
Appeal Awareness Team: Rick Sten - Report on file  
Building Planning Team: Charlie Suhr  
Charlie highlighted some further developments on the building project related to the security doors and fire alarm/ sprinkler system.  
Safety Team: Ron Stern, team lead  
Webmasters – Report on file

#### Actionable items:

##### MOTIONS:

COVID Taskforce moves for congregation council to approve the activities as detailed in their report for the beginning steps to reopening our building for in-house gatherings. *Jon Andrews seconded.*

Discussion ensued. Motion passed.

A&P moves for congregation council to adopt policy page 1.20.27 Job Description: Director for Digital Media for the creation of this new part-time position. Dave Rupnik seconded.

Discussion ensued. Motion passed. Jon Andrews abstained.

*Finance moves to direct \$7,000 from the Tokuhata Estate - New Ministries and \$39,000 from MIRA to fund \$6,000 of WIFI upgrades and \$40,000 of IT/AV equipment (installed cost). Rob Bertram Second.*

Discussion ensued. Motion passed.

*Finance moves to approve an appeal to the congregation for financial support of the IT/AV equipment initiative, with receipts to replace MIRA funds. Aggie Clark seconded.*

Discussion ensued. Motion passed.

*Building team moves to authorize the Congregation President to enter into an amendment to the building contract for the installation of three pairs of controlled access doors (1 on first floor, 2 on second floor) at an amount not to exceed \$18,625. Jon Andrews seconded.*

Discussion ensued. Motion passed.

*Building team moves to authorize the Congregation President to enter into an amendment to the building contract for the installation and replacement of the fire alarm system panel and devices, at an amount not to exceed \$12,912.00. Dave Rupnik, seconded*

Discussion ensued. Motion passed.

Jon Andrews move to appoint seven members each to serve a one year term on the Preschool Board as recommended by the 2019 Task Force report:

Gerrie Reddinger  
Jessica Sheaffer  
Jon Andrews  
Sarah Gurchick  
Serena Fedor  
Lead Pastor (Jack Horner)  
Faith Formation Director (Kelly Faulk)

Discussion ensued. Motion passed. Aggie Clark abstained.

Informational items:

1. Council President is requesting all committee chairs to compile a list of their committee members along with the amount of time each member has served on that committee. Submit to
2. Re-visit what our constitution says about term limits and discuss how we implement this policy going forward.

Comments for the good of the order

New Business:

1959 market street (parsonage) property taskforce update:

As tasked by the Property team, the taskforce is assessing the property condition, needed renovations, and our desire use this facility for a faith-based ministry. The team is getting bids from contractors and individual tradesman to get an accurate assessment of the required work and costs. More information to come. Our preliminary estimates have the needed improvements between \$150,000 to \$200,000. A preliminary estimate shows the building as an asset with a projected value of \$400,000. Any building repairs and improvements could be financed through a home equity line of credit and paid back by increased market value rent from a long-term tenant.

Dave Rupnik moved to adjourn

The meeting was adjourned at 8:11pm and the council members prayed together the Lord's Prayer.

Steve Kauffman, assistant to the secretary