

# Trinity Lutheran Church

## Camp Hill, Pennsylvania Minutes of Congregation Council Meeting

October 13, 2020

**(Due to Corona Virus outbreak and state issued 'stay at home' order this meeting was held via video conference using the Zoom platform)**

The meeting was called to order at 7:00 pm by President Charlie Suhr. The following council members and staff were present:

|               |                |                |             |
|---------------|----------------|----------------|-------------|
| Pastor Horner | Ellen Ney      | Debbie Savidge | Mike Akers  |
| Pastor Brock  | Serena Fedor   | Matt Bingaman  | Dave Rupnik |
| Pastor Frey   | Peter Glenn    | Angie Clark    | Rob Bertram |
| Charlie Suhr  | Daryl Ackerman |                |             |

Opening devotions led by Daryl Ackerman

MOTION: Absences: Dave Rupnik moved to approve the absences of Jon Andrews

Recognition of visitors: Bob Frymoyer, Stephanie Maurer

MOTION: Minutes Dave Rupnik moved to approve the minutes of the September 8, 2020 meeting as modified. Motion carried.

Staff Reports: Reports are on file for Pastor Horner, Pastor Brock, Pastor Frey, Tim Koch, Peter Fox, Debbie Wilson, Kelly Falck, and Stephanie Maurer, Paul Hensel

Pastor Horner written report is posted: - He highlighted the points for looking into the future that he noted in his report. He also highlighted the attendance averages

Pastor Brock no written report is posted: nothing to add.

Pastor Frey written report is posted: - nothing to add. She did highlight and encouraged Council to be involved in some aspect of the service week if possible.

President's written report is posted: He noted an update on the building project and a slight increase in the cost for the next portion of the project, due mostly to construction cost going up as a result of the pandemic. Overall, we are on track as planned.

Vice President Fedor written report is posted: - nothing to add.

Petitions and Communications:

- As we begin in-house worship, council members will not be required to fill the head greeter role. **Ushers will handle the offering at this time.**
- Update on council nominations 2021
- 2021 budget preparations
  - Budget request went out to all teams and committee leaders

Committees and Teams Reports:

Administrative Committees:

Executive Committee Reports:

Treasurer's Report and Finance:

Finance: Daryl Ackerman's: Report is on file. nothing to add.

- Appeal Finance Subcommittee: Bob Frymoyer - Report is on file.
- Investment Subcommittee: Keith Huntzinger - No report on file

Administration and Personnel: Peter Glenn, Chair – Report is on file.

Property Committee: Jon Andrews report is on file.

- 1959 market street (parsonage) property taskforce update by Mike Akers.
  - Synod office as being a long-term tenant
    - Enter into a long-term 10-year lease at 3,000 a month rent.
  - Renovate and update the property to make it inhabitable and useable for Synod office space.

Strategic Planning: Bob Frymoyer' s report is on file.

Building Planning team – Charlie Suhr, facilitator – Charlie gave an update during his president's report

#### Ministry Team Reports:

Appeal Awareness Team: Rick Sten - Report on file

Arts: Mary Haar, team lead. No report on file

Community Outreach Ministries: Mitzi Jones, team lead, Report is on file.

Faith Formation: Serena Fedor, team lead. - No report on file

- Preschool Taskforce/ Board – No report on file

Fellowship: Rich Sten, team lead. report is on file.

Ellen Ney highlighted that fellowship wanted to move forward with a modified version of Thanks n Giving this year. Due to COVID, the typical event will not be held. Instead the fellowship team will seek to partner with the Earl Besch Project and have 39 Trinity members to sponsor 39 low income families in Camp Hill, purchasing all the items for a complete meal and non-touch deliver them to these families.

Give Serve Lead: Mike Schwalm, team lead - No report is on file.

Hospitality- vacant

IT/AV: Jon Lobaugh, team lead - No report

Missions: Mary Ellen Hettinger, team lead. Report is on file.

Publicity and Communications: Danelle Andrews, team lead. Report is on file.

Safety Team: Ron Stern, team lead

Worship Ministry: Jane Killian, team lead. Report is on file

Youth Ministry: Tom Stank, team lead. No Report on file

Webmasters – Report on file

Actionable items:

**MOTION:**

Dave Rupnik moved to approve the revised scope of work and costing for the Phase 2 Renovations, per the Campbell Associates letter of September 21, 2020, last revised October 8, 2020 at a cost of \$852,084.49. Mike Ackers seconded.

Discussion ensued. Motion passed.

**MOTION:**

*Motion for 1959 Market Street:*

*Finance moves that Congregation Council approve an internal loan of \$240,000 from Quasi Endowment at 1.5% to be paid back to Trinity and to negotiate the letter of intent between Trinity Congregation Council and the Lower Susquehanna Synod for a lease with a 10-year term for \$3,000 a month rent and \$20,000 upfront toward construction costs, from the Lower Susquehanna Synod.*

Discussion ensued. Motion passed.

**MOTION:**

*Mike Akers moves to allow the 1959 market street Committee approval to draft a letter of intent for lease with the Lower Susquehanna Synod, to enter negotiations for leasing the 1959 Market Street property. This lease should be a 10-year agreement. The funding of this should be \$240,000 approved from Finance Committee with an internal rate of 1.5%. Additionally, the monthly lease should be \$3,000 plus \$20,000 upfront toward construction costs and Trinity will pay the utilities for this property. The internal loan will be used to build the property out to accepting bid from Weidner Construction services. Ellen Ney seconded.*

Discussion ensued. Motion passed.

Informational items:

1. Council President is requesting all committee chairs to compile a list of their committee members along with the amount of time each member has served on that committee.
2. Re-visit what our constitution says about term limits and discuss how we implement this policy going forward

Matt Bingaman moved to adjourn.

Comments for the good of the order

The meeting was adjourned at 8:14 pm and the council members prayed together the Lord's Prayer.

Steve Kauffman, assistant to the secretary