

Trinity Lutheran Church

October 27, 2020

Dave Rupnik called the meeting to order at 7:00 PM. Others present were: Mary Haar, Joe Hunter, Randy Moore, Pastor Brock, Phil Groff, Steve Kauffman, Dan Reed and Bruce Bigelow. Jon Andrews, Chair, was excused for the evening.

Review of minutes: The minutes of the September 30, 2020 meeting were approved by Bruce Bigelow, and Dan Reed seconded. The motion carried.

Subcommittee Reports:

Kitchen: Nothing to report. Joe Hunter did mention that the Food Bank may be using our fridge and freezer for storage.

Landscaping: Bruce Bigelow reported Fall Cleanup is scheduled for Saturday, October 31. The rain date will be Saturday, November 7. The Removing and clearing the grasses around the chiller and playground are a top priority.

There is \$500 in the budget for a new mower. Bruce Bigelow reported Paul Askey repaired all three of the mowers.

Special Projects and Programs Reports:

Arts Team: Nothing to report.

Minor Repairs: Overall things are quiet, but more work has been done in the preschool wing.

Electrical: Randy Moore reported the diffusers were refurbished in the preschool wing.

HVAC: A question was raised if an air quality test should be done. After a discussion, it was decided this should be done after the construction has been completed.

Property and Building Security: Dave Rupnik provided an update about the phones used for gaining access to the building.

Columbarium: Dave Rupnik and Steve Kauffman now know how to access the niches.

Director of Administration: We are currently under budget. Randy Moore suggested the church look into the CARES ACT for further funding for changes being made to the preschool area. Steve Kauffman mentioned he needs to find a company who is able to snow blow the walks and salt them.

Old Business:

Consolidation of lots: The paperwork is being drawn up for the properties at 1959 Market Street and 1915 Market Street to be removed as "taxable". Charlie Suhr and Jon Andrews are planning to be

meeting with the Camp Hill School District, Camp Hill Borough and Cumberland County about the changes.

Peace Garden: This project has been put on hold until we get the funding, which is estimated to be between \$10,000 and \$12,000.

MIRA: Dave Rupnik requested the committee members to review the MIRA list. A discussion will be held next month to prioritize the list. Dan Reed mentioned exterior painting and restriping and sealing of the parking lots will need to be included for 2021.

1959 Market Street: The Synod agreed to the letter of intent that was sent for leasing 1959 Market Street. The Church and Synod now will negotiate and enter into a lease. There were a few changes made that included removal of the security deposit and to snow removal was added. A day needs to be scheduled for the house to be cleaned out. It was suggested the Boy Scouts should be approached to assist. Weidner Construction has been signed to do the design work.

Outdoor Stage work: Dave Rupnik provided an update for this project. Electric has been added to the plot of land.

2021 Budget: Everything has been submitted, and it will be reviewed by the Finance Committee next week. Dave Rupnik and Dan Reed mentioned we should be in good shape for 2021.

Insurance Coverage: Jon Andrews is working with staff to obtain quotes from other insurance carriers as our insurance costs have increased in recent years without any noteworthy claim history.

Chimney repair: Dan Reed reported Houck Construction will be repairing the chimney on November 18.

With no further business to be discussed, the meeting adjourned at 8:10 PM following the Lord's Prayer. The committee members took a tour of the preschool area, the Gathering Space, and the library.

Respectfully submitted,

Mary E. Haar,

Committee Secretary