

Trinity Lutheran Church

April 27, 2021

The committee members took a tour of 1959 Market Street before the meeting.

Dave Rupnik, Chair, called the meeting to order at 7:20 PM. Others present were: Randy Moore, Pastor Brock, Dan Reed, Joe Hunter, Steve Kauffman, and Bruce Bigelow. Phil Groff and Jon Andrews were excused for the evening. He recognized Mary Haar for her work on Columbarium expansion and Dan Red and Bruce Bigelow's support of her.

Review of minutes: Dan Reed moved to approve the March 30, 2021 minutes. Bruce Bigelow seconded, and the motion carried.

Subcommittee Reports:

Kitchen: no report

Landscaping: Bruce Bigelow mentioned the John Deere tractor was sold for \$600. The money has been added to the Property Committee budget.

Six volunteers met this past Saturday to fertilize the grounds of the property.

A discussion was held about the recruitment of volunteers. This will be brought up at Church Council.

The Chair mentioned to Bruce Bigelow if he would put a proposal together for the peace garden, he would present it to Congregation Council.

Special Projects and Programs Reports:

Arts Team: Nothing to report.

Minor Repairs: Steve Kauffman removed the furniture from the library, and some of it was taken to a Restore. The Missions Team mosaic map was hung in the hallway by the library. The painting of Martin Luther, was hung near where Bishop Edmiston's office was and is now a lounge.

Electrical: Nothing to report.

HVAC: nothing to report.

Property and Building Security: Nothing new to report.

Director of Administration: We are doing very well with the budget.

Steve Kauffman is still researching our Comcast usage.

The Camp Hill Boro contacted the church about the electric pole on the land between the education wing of the church and the funeral home. The boro also addressed the curb cut at that location. It was decided by this committee that the curb cut needs to stay and the pole can be removed.

Steve Kauffman moved for thirteen blinds to be purchased for the library and the preschool not to exceed \$500. Randy Moore seconded, and the motion carried.

There are continual concerns about the door access system. Shearers is working to rectify this.

Old Business:

Consolidation of lots: Jon Andrews provided the Chair an update, and he is working on the application to seek tax exempt for the grass lot.

Columbarium: The addition of another set of units must be a priority for 2021 as the demand for units has outpaced the supply. Mary Haar reported she received an updated quote from Eickof Columbaria. She is still seeking a second quote for niches. Two quotes for the masonry work have been received and is waiting to hear from Surge Construction for the last bid. A discussion was held about the possibility of purchasing a different type of columbarium, since the costs are becoming a concern. Mary Haar will research these options and seek three quotes for columbariums that are already compiled.

Outdoor platform: The permits were submitted for approval to the Boro of Camp Hill.

Insurance coverage: We are working with a new agent who has been more responsive. The Chair mentioned we will be saving this year on insurance costs, specifically concerning workman's compensation.

Energy Contract: Bruce Bigelow reported our contract will expire in October. He should be receiving new quotes this week, and he will need to respond to his contact within twenty four hours. Prices are expected to increase. Bruce Bigelow will send an email to the committee members seeking a vote.

1959 Roof repairs: While the committee members toured the parsonage, Dan Reed mentioned the concern that was brought to his attention about the flashing on the chimney. He is working to address.

Painting of exterior: Dan Reed is still waiting a date for EE Mills to begin the exterior painting. Bruce Bigelow mentioned the yew trees along the exterior of the chapel need to be addressed. They are overgrown and are growing into the building. They are also causing a concern with the gutters. It was decided these trees will be removed. Bruce Bigelow will coordinate the tree removal.

Parking Lot: Jon Andrews provided the Chair an update. The sealing and lining of the parking lot will be done the first two weeks of June.

Interior Painting: The kitchen hallway, sexton hallway, 1st floor of the education wing, 2nd floor of the education wing , and out in front of the office are the places that need to be addressed. Any hallways that have murals on them need to be addressed by the Arts Team for guidance. Dan Reed provided the committee a list of supplies that are needed to be purchased for the painting to be done up to the double doors of the first ramp in the education wing. Dan Reed moved for \$1,000 to be taken from the Property Committee budget to be used for the painting. Randy Moore seconded, and the motion carried. They will work on a plan to address the other areas that need painted.

Phone/Internet provider: Steve Kauffman is working on getting lower cost for our internet/phone services.

New Business:

Policy Pages: Steve Kauffman will forward the policy pages to the committee members for review. The Chair specifically asked for members to read the alcoholic beverage portion of the policy. Notes or change suggestions should be submitted to Steve Kauffman.

Suspended Ceiling: Dan Reed will work on getting quotes to have the suspended ceiling in the lobby area replaced.

With no further business to be discussed, the meeting adjourned at 9:05 PM following the Lord's Prayer.

Respectfully submitted,

Mary Haar, Committee Secretary and Dave Rupnik, Chair

MIRA Projects March 2021

	<u>Cost Estimate</u>
<u>2021 Projects</u>	
Paint Exterior Trim	25,000 - Approved
Seal and reline Parking lot	12,000 - Approved
Outdoor Stage	2,500 – In process
<u>Future</u>	
Replace Flat Roof 2025---2030	145,000
Peace Garden	10,000
Path to Picnic Table	5,000
Remodel Chapel	35,000
HVAC Mechanical Upgrade/Replacement	50,000
Upgrade Kitchen	80,000
<u>Capital Phase II</u>	
Refinish Pews	95,000
Repaint Nave	60,000
Replace Window Shades	15,000