



December 13, 2021

To: Congregation Council

From: Stephanie G. Maurer, Director for Communications

Re: Activities November 10 through December 12

Sample of activities:

- Largest project was the development of a Trinity Christmas card for mailing to approximately 1,200 members. Card had a message from the three pastors plus a list of Christmas Eve services and other December events. Also included was a Christmas offering envelope designed to match the mailer.
- Designed and ordered yard signs for Christmas Eve services.
- Developed various bulletin covers.
- Developed numerous graphics/images and copy for e-blast.
- Served as a staff "welcomer" at two Sunday services.
- Finalized exterior signage for Chestnut and Market streets. Sign company has submitted application to Camp Hill Borough.
- Continued to write weekly bulletin announcements.
- Attended weekly staff meetings.
- Worked on various other projects: Faith Formation items, Horner open house, signage for rooms, poster for pizza and movie night, communion cards to place in front of pre-filled communion cup displays, offering box signage, more.