

Trinity Lutheran Church

January 25, 2021

Dave Rupnik, Chair, called the meeting to order at 7:00 PM. Others present were: Seth Maurer, Randy Moore, Mary Haar, Matt Bingaman, Pastor Brock, Steve Kauffman, Angie Clark, Dan Reed, Joe Hunter, and Jimmy Tice. Bruce Bigelow & Jon Andrews were excused for the evening.

**Review of minutes:** Dan Reed moved to approve the November 30, 2021 minutes. Randy Moore seconded, and the motion carried.

**Subcommittee Reports:**

**Kitchen:** no report. LAMPA luncheon was cancelled again this year.

**Landscaping:** Bruce Bigelow provided the following report to the committee.

1. I propose Saturday, April 9<sup>th</sup> for Spring Cleanup Day, with Saturday, April 16<sup>th</sup> as the rain date.
2. Chris Miller, the Borough codes guy has resigned. For the Streetscape project, they have scheduled a special council meeting for next Tuesday, 2/3 at 4 PM to lay out the proposed project to the new council members (5 of the 7 are new According to Ms. Gibson, the current thinking on the sidewalk is to replace it all, for appearance reasons, at their initial expense, and bill us for it...perhaps giving us credit for sections of the sidewalk that did not need replaced. We will need to take a close look at the sidewalk, along with the borough ordinance, to see which sections need replaced. Bruce and Randy will attend the meeting and can get a feel for what this council intends to do.
3. On the Peace Garden, Ms. Gibson suggested that we file the Zoning Permit Application now because, based upon how I described the project to her on the phone, a building permit, together with an architects plan, may not be necessary. After we file the Zoning app, she will review it a let us know.

**Special Projects and Programs Reports:**

**Arts Team:** Mary Haar met earlier this month with Marcia Brown, Patty Marshall, and Steve Kauffman to decide what art work should be rehung and where the pieces should be placed. We also accepted two cross-stitch works of Chagall windows donated by Sylvia Stotler. They have been added to the art collection in the library. Thanks to Dave Rupnik for hanging all of the artwork in the chosen places.

**Minor Repairs:**

A railing will be installed 1959 Market Street from the parking lot to the house.

Banners were hung in the parking lot.

New locks were put on the thermostats in the bathrooms near the library.

**Electric:** The Chair requested getting a team together to figure out the electrical outlet tracing. Randy will coordinate this.

**Plumbing:** no report.

**HVAC:** no report

**Director of Administration:** Martin Luther King holiday there were numerous leaks in the roof of the education wing, specifically in the preschool. Twenty six ceiling tiles will need to be replaced. All of the insulation will need to be replaced, too. An air test will be done to make sure there is no mold. Houck will cover these costs.

Penn Waste contract was signed for another year instead of three.

We are \$4,000 under budget currently.

**Old Business:**

**Peace Garden:** Seth Maurer provided an update. Production of the paver chosen was discontinued due to COVID. Samples of what was chosen should be received by the end of this week. He is a month and a half past where he wanted to be. He hopes to hear back from the Boro of Camp Hill by the end of February. Sara Gibson is taking over for Chris Miller at the Boro Office. Dave Rupnik suggested filing the zoning permit now.

**Consolidation of Lots:** Jon Andrews is still working on this and hopes to complete this by summer.

**Columbarium:** Eichof Columbarium provided Mary Haar an updated quote of \$32,000. A packet of information was submitted to the committee with a recommendation to go with Sunset, and masonry work is to be completed by Cumberland Masonry. Before accepting Sunset's proposal, she would like to go to the church in York to see the final project done by Sunset down there. An email will be sent to the Committee about meeting with the Pastor in York to visit his church.

**Ceiling tile in the Gathering Space:** Dan Reed reported this is still on the back burner, due to COVID quarantine.

**HVAC controls:** The Chair mentioned approval was given by Finance Committee at the January meeting for \$50,000 to be spent for the new controls. A discussion followed. Replacement of controls should be completed this spring.

**Market Street sidewalk:** Bruce Bigelow provided an update. Next Tuesday at 4:00 a Board Meeting is scheduled to discuss this, and Randy Moore would be glad to attend the meeting, too. The Chair requested Trinity be represented, due to prior experience with dealing with the Boro.

**Volunteer list:** Max Hempt has agreed to help as he is available. Thanks to Matt Bingaman for becoming a member of the committee. Chris Jacob was approached and is interested in participating on the committee. The Chair requested for recruiting to keep taking place.

**New Business:**

**MIRA list:** Dan Reed provided a new list, and a discussion was held. Remodel of chapel will be ~\$25,000 and the repaving of the back parking lot is estimated to be ~\$6,000. Dan Reed will get quotes for replacing the garage roof. The Chair requested Jimmy Tice to get quotes for replacing the shades in the windows of the nave. The Chair requested Steve Kauffman to make sure Property is represented when a new Capital Appeal team is formed.

**Solar Project:** The Chair investigated companies who do commercial solar. Solar Renewable Energy, LLC gave the Chair a presentation. A discussion followed after the committee saw the presentation. Dan Reed moved to go forward with this project and present it to the Finance Committee at the February meeting. Joe Hunter seconded, and the motion carried.

**Comments for the Good of the Order:** Dave Rupnik thanked everyone on the committee for all the hard work. He enjoyed working with the committee and is looking forward to continuing to be a member of the committee.

With no further business to be discussed, the meeting adjourned at 8:30 PM following the Lord's Prayer. The next Property Committee meeting will be held on Tuesday, February 22, 2022.

Respectfully submitted,

Mary Haar, Committee Secretary and Dave Rupnik, Chair

MIRA - January 2022

2022 Projects

HVAC Controls replacement  
Remodel Chapel  
Peace Garden  
Paving of back Parking area  
Replace Garage Roof

Cost Estimate

50,000 – funded  
35,000  
Donor  
10,000  
10-15K

Future

Replace Flat Roof 2025---2030

145,000 – covered in Solar

Path to Picnic Table

5,000

Upgrade Kitchen

80,000

Capital Phase II

Refinish Pews

95,000

Repaint Nave

60,000

Replace Window Shades

15,000