

## Administration & Personnel Committee Report to Council

Submitted by Patti Shatto, Chair

A&P held a short meeting on Tuesday, February 2, 2022. Plans were discussed by Pastor Horner and Steve Kauffman to update staff job descriptions and the staff organizational chart to ensure everything aligns as closely as possible to the new strategic plan.

Daryl Ackerman presented a brief finance update to bring committee members up to date on the current financial situation.

A&P has received another committee member resignation, meaning we are now looking for two new members for the committee, preferably with strong HR experience.

Also discussed was the possibility of raising hourly rates for some of the part-time positions. While nothing has been finalized, it was determined that any changes made would not result in the need for increased funds for 2022.

In addition, tentative plans were put into place to recognize and celebrate ordination and work anniversaries that will occur this year. Those plans will be announced at a later date.

The next committee meeting date has not yet been determined.