

Trinity Lutheran Church

May 31, 2022

Angie Clark, Chair, called the meeting to order at 7:00 PM. Others present were: Randy Moore, Mary Haar, Steve Kauffman, Dan Reed, Dave Rupnik, Jimmy Tice, and Pastor Brock. Bruce Bigelow, Jon Andrews, and Joe Hunter were excused for the evening.

Review of minutes: Dan Reed moved to approve the April 26 minutes. Pastor Brock seconded, and the motion carried.

Subcommittee Reports:

Kitchen: no report.

Landscaping: Thanks so much to the mowing crew, especially Chuck Herold and Steve Nailor for all their dedication and hard work. A discussion was held about how to get more parishioners to participate with the mowing crew.

Steve Kauffman will look to see if the riding mower is working properly.

Special Projects and Programs Reports:

Arts Team: no report

Minor Repairs:

The benches in the prayer garden are completed.

The pictures in Pastor Frey's office were hung.

The gutters will be cleaned out this week along Chestnut Street and at 1959 Market Street.

HVAC: Leaking valve was replaced, but another one was found. This will be looked at with the job for the motors.

Peace Garden: Question was posed as to if the plants at the peace garden are being watered. The Chair will go over and water the flowers. Dave Rupnik will work with Seth Mauer to get the table erected.

Solar Project: The financing for \$400,000 was passed at the Congregational meeting. The agreement/contract was discussed at the June Council meeting. Dave Rupnik expanded on what exactly was discussed at the meeting, and how long it will take for this project to begin. It's an eight-month lead time.

Columbarium: Mary Haar received an updated quote from Sunset Columbarium in Canada. Dave Rupnik moved to approve purchasing the niches from Sunset. Steve Kauffman seconded, and the motion carried. Steve Kauffman will send an email to Mary Haar verifying the length of the space where the new niches will be placed. Mary Haar will contact Cumberland Masonry for an updated quote tomorrow.

Director of Administration: Elevator passed inspection. Roto Rooter will be coming out next week to clean out the lines. Two to three columbarium plaques need to be looked at, since the finish is coming off. A discussion followed.

Jon Andrews has the back parking lot information, and Steve Kauffman discussed. Parvin provided a quote to patch \$2150, sealing would be \$840. The other company recommended a complete replacement. They won't provide a quote unless we do the whole process they recommend, which is \$7,500. According to the Chair, we have budgeted \$10,000. Dave Rupnik moved to go with Parvin. Dan Reed seconded, and the motion carried.

The door opener at the Gathering Space is not functioning. Stanley presented Steve Kauffman with an agreement to come out annually. A discussion followed. Steve Kauffman moved to replace the door opener for \$2,800. Dan Reed seconded, and the motion carried.

Steve Kauffman provided a quote for floor waxing for \$3,967. Included in the discussion were the preschool, the first-floor education wing, kitchen hallway, Fellowship Hall. Dan Reed said Fellowship Hall & kitchen hallway need to be totally stripped. Steve Kauffman will request an updated quote.

We are overdue to an insurance replacement cost analysis of the property. Steve Kauffman needs to look at these further, since there is such a large discrepancy in costs. Dave Rupnik suggested Steve Kauffman speak with Elizabeth Schenk-Infanti. Dave Rupnik suggested we budget this for next year.

Old Business:

Consolidation of Lots: Jon Andrews mentioned he is still waiting for a date for the hearing.

Ceiling tile in the Gathering Space: no update. Dan Reed has a list of people to call about the slate at the columbarium.

Electrical Outlet tracing: Randy Moore noted this was completed by his company, and Steve Kauffman mentioned Campbell did their portion of it.

Blind quote: Jimmy Tice requested the measurements needed for the blinds.

New Business:

Volunteer hours: The Chair wants hours to be noted for how many hours we have volunteered in a month. Dan Reed requested verification for what consists of an hour. Do you have to be at church, or can you account for time getting quotes at home, in shops, etc?

Bishop Dunlop acknowledged the landscaping crew for all their hard work and dedication.

With no further business to be discussed, the meeting adjourned at 8:10 PM following the Lord's Prayer. The next Property Committee meeting will be held on Tuesday, August 30, 2022.

Respectfully submitted,

Mary Haar, Committee Secretary and Angie Clark, Chair