

Trinity Lutheran Church

August 23, 2022

Angie Clark, Chair, called the meeting to order at 7:00 PM. Others present were Randy Moore, Mary Haar, Steve Kauffman, Dan Reed, Dave Rupnik, Bruce Bigelow, Pastor Brock, Joe Hunter, and Jon Andrews.

Bruce Bigelow opened the meeting with a reading from Galatians.

Review of minutes: Dave Rupnik moved to approve the May 30 minutes. Dan Reed seconded, and the motion carried.

Subcommittee Reports:

Kitchen: Steve Kauffman reported Department of Agriculture is doing inspections again instead of the Borough of Camp Hill. There is no dedicated handwashing sink in the kitchen. Dave Rupnik and Steve Kauffman analyzed the situation and have made plans for where a dedicated handwashing sink should be located. The hood needs to have a professional cleaning done.

Landscaping: Tank sprayer for the gardeners to use was ordered, and it is in transit.

Fall clean-up will be November 12 with a rain date of November 19 beginning at 9:00 AM. Steve Kauffman has requested the staff to volunteer and help projects for fall cleanup prior to clean up day.

Special Projects and Programs Reports:

Arts Team: Mary Haar reported the Concert Series will be commencing in October.

Minor Repairs:

Both the fans in the office bathrooms have been replaced.

Radon level is OK in 1959 Market Street. Gutters have been fixed at 1959 Market Street. A leak in the basement was corrected at 1959 Market Street.

Day of Caring was very productive. All lighting was analyzed and updated.

Dave Rupnik attended the tax hearing with Jon Andrews.

Day of Caring: Steve Kauffman provided an update of completed tasks on the Day of Caring. Thank you to everyone on the staff for the hard work.

Chapel: Steve Kauffman provided an update on the chapel renovation. Amy Heinly helped with the work. Chairs were ordered, but they won't be delivered for another 18 months. Everything should come in under budget.

HVAC: Steve Kauffman reported there have been repairs taking place this summer. Two valves need to be replaced downstairs. These should be replaced before the heating season. A discussion followed.

Peace Garden: The table needs to be installed, and the etchings in the pavers still need to be done.

Solar Project: Dave Rupnik provided an update, and the roof should be done in November. We should be getting the solar done by February.

Columbarium: Mary Haar reported Sunset received the first half of the payment. Steve Kauffman will call Cumberland Masonry to follow up and request a meeting with them.

Director of Administration: The state inspector came out to look at the elevator. Identified and recommended changing our door to a laser for closing. The phone in the elevator is old and needs to be replaced. The door and the phone would cost \$3,500. The drive mechanism is old, and it needs to be updated. A discussion followed. This needs to be added to the MIRA list.

Seth Maurer will be taking care of the snow removal again this year.

Steve Kauffman is still waiting for the mechanical door for mechanism for the Gathering Space entrance.

Steve Kauffman will speak to Hassinger's to get another recommendation for deep cleaning and floor updates. The preschool classrooms have been completed. The flooring in Fellowship Hall and the lower part of the education wing will be done next year.

Old Business:

Consolidation of Lots: Jon Andrews said 1915 Market Street was removed from the tax rolls. He will be working on consolidating the deeds. We won't be paying taxes on 1915 Market Street.

Parking lot: Parvin will be sealing the back parking lot next week. A separate invoice has been sent to the condo next door for their half of the work.

Comment for Good of the Order:

Bruce Bigelow mentioned the electricity contract runs out in December, and our broker from Shipley is going to provide us some preliminary bids. Dave Rupnik requested a bid for natural gas to be quoted for 1959 Market Street. Steve Kauffman will be getting information to Bruce Bigelow for 1959 Market Street and electric for the property.

The Market on Market is going very well. It's been positive!

With no further business to be discussed, the meeting adjourned at 8:10 PM following the Lord's Prayer. The next Property Committee meeting will be held on Tuesday, September 27, 2022.

Respectfully submitted,

Mary Haar, Committee Secretary and Angie Clark, Chair