

Finance Committee Meeting Minutes
November 1, 2022

Mary Haar, acting Chair called the meeting to order at 6:35. Others present were: Pastor Horner, Angie Clark, David Butcher, David Holste, Bob Frymoyer, Judy Hunter, Patti Shatto, and Kathryn Melear. Excused for the evening were Daryl Ackerman, David Rupnik, Keith Huntzinger, Seth Maurer.

Opening Prayer was provided by Pastor Horner. Minutes were approved unanimously from the October 2022 meeting.

Reports:

Give, Serve, Lead: David Butcher mentioned the committee is progressing well with the campaign. A few more videos will be done. Seth Maurer will be doing the second video, while the pastors will be doing the last video. The music appreciation folder will be mailed November 7. The letter for specific contribution requests will be sent November 12. The next two weeks will be important, but they are anticipating a successful appeal.

Capital Appeal: Bob Frymoyer noted October receipts for the Appeal were: \$6995.68. We should be in the \$50,000 range for End of Year. We don't have this funded for 2023.

Bob Frymoyer noted on the giving side nearly everyone has fulfilled his or her pledges. There are some pledges that are not complete that were begun last year. They feel good about where things stand. The material ones are a handful. Mr. Frymoyer provided further explanation about the outstanding pledges. Mr. Frymoyer recommended sending an acknowledgement letter to parishioners who have given significantly more and are fulfilling the campaign. He mentioned pledges have performed at 85-90%. A discussion followed.

Judy Hunter broached the subject of Quasi-Endowment. Bob Frymoyer provided an explanation of the difference between Quasi-Endowment and the ELCA Endowment Fund.

Director for Finance: David Holste reported the Statement of Financial Position shows our cash is increasing month to month. He noted that is one thing we have not been watching and should be. Investments are currently down. Everything else is OK and is relatively stable.

Pastor Brock's ordination gifts: 190- United Seminary- Gettysburg totaled \$8,531.

We are doing well on budget, with a \$45,726 deficit for End of October. David Holste is anticipating a good December. It was noted the PPP money of \$120,000 is part of the calculation for December.

Lead Pastor's Report: Jack Horner reported enthusiastically Trunk or treat was a HUGE success. 700 people RSVPed. They ran out of candy!! Per Kathryn Melear this needs to be added the calendar for next year. It was great seeing all the new families.

Pastor Liz Frey will be out the beginning of Lent for maternity leave. Plans are being made for transitions.

Sermon themes for the three Sundays during the Stewardship Campaign are: Thrive, Explore, and Invest.

Chairman's Report – Daryl Ackerman –

From the October Council meeting:

- (1) Nominees are being compiled for Council.
- (2) The 2023 budget is to be approved by Finance and submitted to Council for approval at its December 13 meeting.
- (3) Council approved an Employee Leave policy, as revised.
- (4) Council approved a newly created Coordinator for Faith Formation position policy page. (this replaced the currently vacant Faith Formation Assistant position)

(5) Council approved the installation of a cricket, at a cost not to exceed \$4,000, with funds to come from MIRA.

There are rumblings from Property that the chiller will need to be replaced, at a cost of \$500,000 - more on this as it develops - nature of work, timing, etc.

Mary Haar amended the final note stating that the latest cost for the chiller is \$370,000.

Property Report: Angie Clark – Cumberland Masonry’s quote currently is \$5,000-\$10,000 more than expected. They need to put in a foundation and update the patio portion with stamped concrete. Steve Kauffman needs to research the permits. There isn’t enough money in the Columbarium fund for this to be paid. According to Angie Clark, the columbarium fund can’t go to a \$0.00 balance. Steve Kauffman is recommending \$1,700 to \$2,000 per niche. A discussion followed. Pastor Horner requested the Director of Finance and Dave Butcher to analyze this designated fund and how to create a plan for the columbarium fund to be sufficient funded for future expenses and concerns. A discussion followed.

Angie Clark is getting quotes on lawn care, since the lawn crew have three people retiring. Mary Lou is quitting the end of the year. She has been taking care of the weeding and flower beds. Plus, three of the members on the mowing crew have decided to not return next year.

A suggestion for getting the youth involved was discussed. One of the best options was to inform potential members of the lawn crew, the times are flexible and open for when the yard work is completed. Have a specific day of the week and time is proving to be challenging in the recruitment process.

Strategic Planning: Bob Frymoyer- Media event/communication was added to the website. Stephanie Maurer reported the five-point plan was well visited. Mr. Frymoyer reviewed the points, and he informed the committee he has tailored the plans for Finance commitments. The two biggest tasks for the Finance Committee to fulfill are for committees and teams to submit two-year budgets and getting congregation approval. Pastor Horner informed the committee for an ELCA congregation this is the norm. He recommended calls be made to the Secretary of the Synod about how to amend our constitution for the changes implemented.

Roof/Solar Project – Angie Clark – The work on the roof of the education wing will begin this month. The solar portion of the project will begin in March.

New Business

Budget Finance Sub Committee 2023- David Holste reported this subcommittee will be meeting tomorrow night, and they are hoping to have a balance budget. They are getting close.

The meeting adjourned at 8:00 PM with the Lords Prayer.

Next Meeting: **Tuesday, December 6, at 6:30**

Respectfully submitted,
Mary E. Haar, Secretary and Daryl Ackerman, Chair