

Administration & Personnel Committee Meeting

Report to Council, December 2022

The A&P committee held a short meeting via Zoom on December 7, 2022. The committee discussed changing the janitorial position from an outside vendor to a full-time Trinity staff person. This requires the creation of a custodian job description. The job description was discussed and approved by the committee.

In addition, the committee discussed other changes to Trinity staffing, noting the resignations of the evening/Sunday morning receptionist and the building use coordinator. Steve Kauffman will begin the search for replacements for those positions.

The next meeting date has yet to be determined.