

Trinity Lutheran Church

November 29, 2022

Angie Clark, Chair, called the meeting to order at 7:00 PM with prayer. Others present were: Mary Haar, Dan Reed, Bruce Bigelow, Randy Moore, Dave Rupnik, Joe Hunter, and Steve Kauffman. Excused for the evening were: Pastor Brock & Jon Andrews.

**Review of minutes:** Dave Rupnik moved to approve the minutes from the October 2022 minutes. Randy Moore seconded, and the motion carried.

**Subcommittee Reports:**

**Kitchen:** no report.

**Landscaping:**

Fall clean-up was held November 19. Seventeen volunteers helped that day. Mary Lou will continue to be part of the landscape crew in 2023. The crews retired for the season and will begin again in the spring.

**Special Projects and Programs Reports:**

**Arts Team:** Mary Haar will call Phyllis Mowery at the beginning of January about meeting to look at the artwork she would like to donate to the church. Marcia Brown and Patty Marshall will be attending, too.

**Education Wing Roof:** Dave Rupnik met with Houck Roofing, and it is estimated the works should be completed by Christmas.

Solar panels should be here at the end of February, and they will be installed in the spring. We should be able to utilize them in June.

**Minor Repairs:** Dehumidifier in 1959 Market St. property might need to be replaced.

Issue outside of the choir library in the tile has been rectified.

The wreaths were hung in the church this past Saturday, and everything went well.

A plaque was found in the garage that will be attached to the bell along Chestnut Street. This will be mounted in the spring.

The sink in the kitchen will be installed in mid-December.

Dave Rupnik continues to replace the ballasts (These are so we can change from fluorescent bulbs to LED blubs).

**Electrical, Plumbing, and HVAC:** Randy Moore did the work on the two big boilers. NexGen needs to be contacted about the controls. NexGen added two more thermostats in room 227 & 229.

**Peace Garden:** There are seven bricks with Gingrich that are being engraved for the peace garden.

The top of the table will be redone, since the stone top doesn't look consistent with the masonry in the garden.

**Columbarium:** Steve Kauffman reported he spoke with someone from Cumberland Masonry and got updated quotes. He signed a contract for the patio to be done all the way to the steps. A foundation will be completed for the two units that will be sent from Sunset in Canada.

Steve Kauffman is looking into a building permit. Cumberland Masonry will need to do a sketch to submit with this. Dave Rupnik noted square footage will need to be examined.

The prices for the niches will be increased to \$2,500 in March. A letter will be sent to the congregation announcing the increase.

The total cost for the columbarium expansion will be \$48,500. There won't be enough funding in the columbarium designated fund to pay for this addition. Per Daryl Ackerman, Finance Chair, and David Holste, Director of Finance, they would rather see the balance go negative. The fund will be replenished at the beginning of the year when niches are sold.

**Director of Administration:**

**Parsonage Roof:** We requested for a cricket to be added. Houck Roofing came up with a solution, and the mason will return to examine the sealing. The gutter has been fixed, too. This work should all come in under budget.

**Ceiling Tiles:** This has been deferred until next year.

**New Business:**

**Budget:** Property budget request for 2023 has been approved.

**December 4 Garden of Eatin:** The Property Committee will be hosting this.

The Chair will get a quote for the landscaping for 2023 including mowing and trimming.

**Volunteer Fair:** This will take place January 29 from 10:00 AM to 11:00 AM and noon until 1:00 PM.

**Comment for Good of the Order:**

With no further business to be discussed, the meeting adjourned at 7:55 PM following the Lord's Prayer. The next Property Committee meeting will be held on Tuesday, January 24, 2023.

Respectfully submitted,

Mary Haar, Committee Secretary and Angie Clark, Chair