

Trinity Evangelical Lutheran Church -- Property Committee Minutes
Tuesday May 30, 2023

The meeting was called to order at 7:00 PM by Dan Reed. The opening Prayer was provided by Angie Clark.

Others present were Mary Haar, Bruce Bigelow, Pastor Brock, Don Aumen, and Steve Eberly. Excused for the evening: Steve Kauffman, Dave Rupnik, and Joe Hunter.

Review Minutes of April 2023 meeting:

Bruce Bigelow moved to approve. Dan Reed seconded, and the motion carried.

Sub-Committee Reports

Kitchen Sub-Committee – Joe Hunter

No update.

Landscaping Sub-Committee – Bruce Bigelow – There was a small glitch with the lawn tractor.

Bruce Bigelow reported Dave Rupnik will be adding the purchase of a new lawn tractor to the 2024 budget request.

All the yew bushes were removed from the west side of the building. Mulch was placed and Seth Maurer will be reviewing plans for plantings to be completed this fall.

Bruce Bigelow acknowledged the hard work Rick Barron did to cut the forsythia bushes between the parsonage and the Camera Box.

There is a concern about the grass at the bottom of the flag poles. Bruce Bigelow will analyze the damage further.

Special Projects and Programs Reports

Arts Committee Representative – Mary Haar spoke with Phyllis Mowery about the possibility of the artwork from Hal's office to be part of the monthly display in the Gathering Space. Phyllis Mowery stated she wants to donate the artwork to the church. Mary Haar will meet with Phyllis Mowery along with Patty Marshall and Marcia Brown to look at the artwork.

Minor Repairs –Dave Rupnik – The sails for the outdoor stages were installed and removed for the Pre-school graduation and May Fair.

Electrical – Don Allman – He is waiting for new light tubes and ballasts to be purchased.

The landscaping lights need to be relocated.

HVAC – no report

Finance and Council meeting updates - Dave Rupnik

Finance: A \$200,000 bequest was directed to repay Steeple and parking lot Quasi-Endowment loan with the remaining \$16,000 to be included in the general operating fund.

Council meeting: **Dave Rupnik**

The motions from the Finance Committee meeting were approved by the Congregation Council.

The street scape project for Camp Hill will not be progressing now because of funding concerns.

Report – Property Administrator – Steve Kauffman –

Finances – Currently we are \$5000 under budget! A discussion was held about the electric bill and the benefit the church is seeing from the solar panels. The electric and ground lines of the budget were discussed further.

Old Business

Columbarium –

Pastor Brock and Dan Reed persuaded committee members to go and see the stamped concrete.

The slate with the Psalm on it needs to be mounted on the end of the current section of niches.

Cumberland Masonry should be able to accommodate this request.

Ceiling Tile Gathering Space – Dan Reed reported this is on hold. When Steve Kauffman returns, Dan Reed wants to review the schedule for evening times for this to be completed.

Removal of grass strip along Chestnut:

Staining of Deck and Stairs – Dave Rupnik – This hasn't been completed.

Power washing of benches – Steve Eberly reported this will be completed next week.

Nave Blinds/frosted film – Jimmy Tice is researching options.

Ballast replacement – Don Allman & Steve Eberly have been working on this.

New Business

Building Rent Schedule – Steve Kauffman and Dave Rupnik will be looking at this to see if prices need to be increased. Completed by the end of June.

Meeting adjourned with Lord's Prayer at 7:30.

Respectfully submitted,

Mary E. Haar, Committee Secretary & Dan Reed, Member