

Finance Chair Report to Congregation Council for November 2023

- (1) In the preliminary financial statements for November, the Statement of General Fund Receipts and Expenses shows a net income (loss) for the month of -\$22,630 (budget was -\$40,047), or \$17,417 above budget expectations. The budget for the month was based on three payrolls, but the first payroll was taken out on October 31, making only two actual payrolls in November.
- (2) For the month of November, Membership Envelopes are under budget by -\$11,669, and under budget through November by -\$157,412. Actual Membership Envelopes through November 2023 are 5.1% higher than through November 2022. Membership Envelopes were budgeted at 20% higher than the projected 2022 amount based on Give, Serve, Lead appeal results. Total receipts at the end of November are \$1,321,862, and they are under budget by -\$154,271.
- (3) Total expenses at the end of November are \$1,440,957, or under budget by -\$45,981.
- (4) The net receipts less expenses or net income through the end of November amounted to a loss of -\$119,095, which is -\$108,290 less than budget expectations. Funds were set aside in General Operating Reserve during 2023 to help cover a shortfall, should it occur. The current projection for the year-end is a net loss of about \$60,000 to \$75,000. An appeal to the congregation could reduce this loss. Finance Committee has a motion for Council to approve use of General Operating Reserve as needed at the end of the year to provide sufficient additional funds to cover expenditures.
- (5) The Capital Appeal loan (Designated Fund #425) has an November balance of (\$234). November receipts were \$3,205. This remains on target for being completely paid off by the end of this year. Money received after Fund #425 is repaid will be accumulated in the Capital Appeal Fund.
- (6) The Quasi-Endowment November balance is \$283,415.
- (7) The MIRA balance at the end of November is \$161,561 (a result of a \$36,000 expenditure for the chiller downpayment).
- (8) The Missions and Community Outreach Designated Funds balances are \$4,100 and \$4,064, respectively. Since the beginning of the year Missions has disbursed \$11,475 from its Designated Fund and Community Outreach has disbursed \$10,880.
- (9) Trinity has a Disability Self-Insurance Fund that has not been used in 20 years. I have provided a separate note that explains the fund and a recommended change in the amount held in the fund. The adjusted amount (\$13,000) can satisfy the needs of the fund, while releasing the remainder (\$20,100.92) to satisfy 2024 budget needs. Finance and A&P Committees have approved this adjustment and recommended it to Council for approval. This use of funds would reduce the amount of Operating Reserves needed to balance the 2024 budget. As a result of the Finance Committee discussion of this fund, there was a consensus that the fund was no longer needed. For that reason, A&P has to determined what policy changes are needed to eliminate the fund. The remaining \$13,000 could then be used to reimburse the General Operating Reserve at a future date.
- (10) The 2022 Audit Review Financial Statements were sent to the Finance Committee on November 27. David and I apologize; we thought we provided this to Finance in September, but we have no written record of that. The statements were reviewed and accepted at the December 5 Finance meeting. A separate document summarizes the report and provides some metrics to review.
- (11) The budget subcommittee (Kathryn Melear, Meredith Askey, Bob Frymoyrer) met three times to review the 2024 budget for receipts and budget requests for expenses. The Net Receipts less Expenses as requested equaled -\$171,518, which included several capital (not operating) cost items. Moving these capital items to the appropriate funds for funding and reflecting several changes in team budgets resulted in an \$81,660 reduction in the deficit. Additions to receipts in the budget yielded another \$89,858, for a balanced budget. More detail is provided in a separate document.

Daryl Ackerman