

**Trinity Lutheran Church**  
**Camp Hill, Pennsylvania**  
**Minutes of Congregation Council Meeting**

December 12, 2023

The meeting was called to order at 7:01 pm by President Seth Maurer. The following council members and staff were present:

Pastor Horner	Ryan Sheaffer	Daryl Ackerman
Pastor Brock	Elizabeth Shenk-Infanti	Bill Bishop
Pastor Frey	Patti Shatto	David Rupnik
Seth Maurer	Mary Ellen Hettinger	Chad Skrocki
David Butcher	Julie Ward	

Opening prayer and devotion by Chad Skrocki

MOTION: Absences: David Rupnik moved to approve the absences of Jason Sourbeer. Elizabeth Shenk-Infanti seconded. Motion carried.

Recognition of visitors:

MOTION: Minutes Ryan Sheaffer moved to approve the minutes of the Nov 14 meeting. David Rupnik. seconded. Motion carried.

Staff Reports: Reports are on file for Pastor Horner, Pastor Brock, Pastor Frey, Tim Koch, Debbie Wilson, Moses Kavishe, Stephanie Maurer, David Holste, Jon Lobaugh

Pastor Horner written report is posted He noted He and the staff are finishing up plans for Christmas and working on Lent and Easter.

Pastor Brock written report is posted. Nothing to add.

Pastor Frey written report is posted. She just noticed how well the volunteer fair went last year and asked for anyone interested in having a table to let her know.

Stephanie Maurer written report is posted

Moses Kavishe written report is posted

President's written report is posted - nothing to add

Vice President's written no report is posted – nothing to add.

### Petitions and Communications

- Leadership Summit – Feb 8 at 6pm
  - All leadership should plan to attend.
    - Help to develop the 2024-2026 strategic plan and align all teams, committees and the church planning to be in alignment with this plan.

### Executive Session

### Committees and Teams Reports:

#### Administrative Committees:

Finance: Daryl Ackerman's: Report is on file. nothing to add.

- Presentation of 2024 budget proposal from Finance

Administration and Personnel: Patti Shatto, Chair – Report is on file.

Property: Dave Rupnik - report is on file. He highlighted the Gordon Fry Fund and he reached out to Tim, Debbie and Mary Haar regarding the availability of these funds. He also reached out to the administrator of the funds to give us the process on how to request the funds. Additionally, the property team under the electrical leadership of member, Don Aumen, replaced the cove lighting in fellowship hall with LED. Property is also working through implementing the recommended security upgrades.

Strategic Planning: Bob Frymoyer - report is on file.

### Ministry Team Reports:

Arts: Mary Haar, team lead. No report on file

Community Outreach Ministries: Mitzi Jones, team lead, Report is on file.

Faith Formation: Serena Fedor, team lead. - Report on file

- Preschool Taskforce/ Board – Gerrie Reddinger

Hospitality/ Fellowship: vacant, team lead. report is on file.

Give Serve Lead: David Butcher, team lead - Report is on file. He noted we finished up another successful campaign. About 30 fewer pledges. But still a 9% increase in overall pledges for 2024.

IT/AV: Jon Lobaugh, team lead – report on file.

Missions: Mary Ellen Hettinger, team lead. Report is on file. She highlighted she really enjoy the giving tree display again this year.

Publicity and Communications: Jessica Shaeffer, team lead. Report is on file.

Worship: Julie Ward, team lead. Report is on file.

Youth: Alex Bowman, team lead. No Report on file

Webmasters – Report on file

Safety Team – Steve Kauffman, facilitator.

Actionable items:

**Motion:**

Dave Rupnik to move to set the congregational business meeting for Sunday, January 28th at noon  
Bill second. Motion carried.

**Motion:**

*A&P moves to approve the 2024 housing allowances for the pastors: moved to approve the 2024 housing allowance for Pastor Horner at \$45,000. Moved to approve the 2024 housing allowance for Pastor Brock at \$40,000 Moved to approve the 2024 housing allowance for Pastor Frey at \$29,000.*  
Dave Rupnik second. Motion carried.

**Motion:**

*A&P moves to approve the job description policy page 1.20.25 Director for Communications & Digital Media as created by the Lead Pastor and A&P. Creating a new fulltime position by combining the previous two parttime positions. Ryan Shaeffer second. Motion carried.*

**Motion:**

*A&P moves to approve the updated policy page 2.30.1 Disability Plan as revised by the Lead Pastor, Finance team and A&P team.*  
Elizabeth Schenk-Infanti second. Motion carried.

**Motion:**

Finance and A&P move that \$13,000 be retained in the Disability Self-Insurance Designated Fund and that the remaining fund amount be released to the General Operating Fund for the 2024 budget Chad Skrocki second. Motion carried.

**Motion:**

Finance moved to approve the 2024 budget as presented and approved by their committee and recommend to Congregation Council. Dave Rupnik second. Motion carried.

**Motion:**

Finance moves that any year-end surplus or deficit be added to or taken from the General Operating Reserve (Designated Fund #610). David Butcher second. Motion carried.

**Motion:**

Give Serve Lead team moves to approved 2024 nominees for Congregation Council: Beth Maurer, Bob Frymoyer, Alex Bowman, pending approval by the congregation at the Annual meeting. Julie Ward second. Motion carried.

**Motion:**

Daryl Ackerman moved to approve Ryan Sheaffer, President; Bill Bishop, Vice President; and Julie Ward, secretary for 2024 David Rupnik second. Motion carried.

New Business:

Informational items:

Old Business

Comments for the good of the order

David Rupnik moved to adjourn. Elizabeth Schenk-Infanti seconded. Motion carried.

The meeting was adjourned at 7:58 pm and Pastor Horner lead the council members in praying the Lord's Prayer.

Next meeting: Jan 9, 2023, at 7pm in room 237

Steve Kauffman, assistant to the secretary