

Report to Council

Feb. 14 to Mar. 12, 2024

Jessica Sheaffer, Director of Communications

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Suzana Erdley, Director of Digital Media

Jessica and I continue to learn and grow our new positions. Here is a snapshot of what we worked on this month:

- Wrote weekly bulletin and oral announcements
- Helped produce e-blast with Debbie Wilson
- Sent out a special Faith Formation e-blast
- Produced weekly slides for worship & Gathering Space
- Created all graphics in Canva
- Created Trinity Snapshot of upcoming events
- Weekly updates to the website homepage
- Updated website pages including VBS & Preschool summer camp page
- Posted weekly sermons to website and YouTube
- Took pictures for social media
- Posted updates and stories to social media
- Advertised all Easter and Holy Week Services/special events
- Helped with the publication and signage of the new ESL program
- Attended weekly staff meetings
- Held first meeting of the new P&C committee that will meet quarterly
- And more!