

**Trinity Lutheran Church**  
**Camp Hill, Pennsylvania**  
**Minutes of Congregation Council Meeting**

September 11, 2017

The meeting was called to order at 7:02 p.m. by vice president Dave Maser. The following council members and staff were present:

Rob Bertram	Pastor Horner	Stephanie Maurer
Pastor Brock	Steve Kauffman	Dave Reeser
Kelly Falck	Jay Killian	Anne Stafford
Kathy Holmes	Dave Maser	

Nancy Martin, assistant to the secretary was also present.

Opening devotions – Dave Maser opened the meeting with devotions and prayer.

MOTION: Absences: Dave Miller moved to excuse Mike Schwalm, Barbara Kriebel, Charlie Suhr, and Mike Finio per their requests. Motion carried.

Recognition of visitors: Dave Rupnik, Dan Reed

MOTION: Minutes Dave Miller moved to approve the minutes of the June 12, 2017, meeting. Motion carried.

Staff Reports: Reports are on file for Pastor Horner, Pastor Brock, Pastor Easton, Tim Koch, Peter Fox, Debbie Wilson, Kelly Falck, and Stephanie Maurer.

Pastor Horner

The architect plans have been received. The Architect Team will meet to review and will come to council and then the congregation with recommendations, seeking feedback and approval. Based on our current understanding, the capital appeal likely will kick off in April, so the months prior to that will be very busy. Teams will be put together to think through strategies in all areas.

A staffing review was conducted which supplied a good understanding about where we are and where we want to be. Administration and Personnel Committee will review and come back to council with recommendations.

Kelly Falck

Sunday was kick-off Sunday for Faith Formation. There were about 100 in nursery to grade 5. The 6<sup>th</sup> and 7<sup>th</sup> grade class is double the size from last year. The morning went fast and was tight, but that was good.

Sup and Study is coming up in October. The new members orientation class will take place during Sup and Study this fall instead of Sunday morning. The last night of Sup and Study will be a service project for all participants.

The new members sessions will be an orientation about Trinity and let folks know what is required of them as they become members. The first session is on Sunday, October 1, and then the sessions move to Wednesdays during Sup and Study.

Petitions and Communications: none

### Administrative Committees:

Treasurer's Report and Finance: The Financial Reports are on file.

Administration and Personnel: No meeting

Finance committee: Dave Miller's report is on file. Budget information will be gathered this month.

Property: Charlie Suhr's report on file. The painting is almost done on the portico. The steeple project came in at \$202,000. People have been positive about the steeple display in the Gathering Space and have a better understanding of the project due to the display. It was money well spent.

The parking lot motion tabled last month. Additional research was done. Two companies were contacted; one would not provide a quote, and the other quote was for asphalt only. It became clear that Hempt Brothers was the best bid.

Dan Reed reported that pricing has been obtained for the architect recommendations. To do everything as designed, including the steeple and parking lot, is estimated to cost several million dollars. As details of the plan are refined and feedback is received over the coming weeks, we will be able to refine the cost estimates. Tuesday, September 19, the architectural review team will begin to drill down to determine what makes the most sense in the proposal. Recommendations will be presented at the October council meeting.

Communication about the project is critical. We need to put in place today a vision for the future. A display similar to that about the steeple project will help the congregation see the big picture.

A congregational meeting needs to be scheduled to approve the sale of the York County property, and it would make sense to give the congregation updates about the proposed building plans at the same time.

Strategic Planning: No meeting

Call Committee: The committee is working on the Ministry Site Profile which they hope to complete by the end of September. The committee is a good mix of people with demographics reflecting the congregation.

### Ministry Team Reports:

Arts: Mary Haar's report is on file.

Educational Ministry: No meeting

Fellowship: Kathy Holmes' report is on file.

IT/AV: No meeting

Missions: Judy Hunter's report is on file.

Parish Ministry: No meeting

Publicity and Communications: Danelle Andrews report is on file.

Social Ministry: Mitzi Jones' report is on file.

Stewardship: Dave Maser's report is on file.

Worship Ministry: Jane Killian's report is on file.

Youth Ministry: Report included in Peter Fox's report.

Kairos Leadership Team: Jay Killian's report is on file.

### Auxiliaries:

Women of Trinity: Patti Shatto's report is on file.

Men of Trinity: No meeting

Actionable items:

MOTION: YG fund raiser Pastor Brock moved to allow the Youth Group to conduct a Bulletin Board fund raiser, not later than mid-January 2018, to aid in raising funds for the National Youth Gathering in Houston, TX, in June 2018. Motion carried.

MOTION: Property sale Dave Miller moved to approve the contract to sell the York County Property to Harry H. Fox, Jr. for \$120,000, authorizing Rob to sign contract, pending congregation approval at a meeting to be called on or before October 29. Dave Rupnik reported that the purchaser has agreed to keep the property clean and green, which will save us about \$20,00 in fees. Motion carried.

MOTION: Parking lot Dave Miller moved to take from the table the motion relating to the parking lot. Motion carried.

Dave Miller moved to approve the contract from Hempt Bros for up to \$440,000 for work to commence in May 2018 for the parking lot pending congregation approval. Funds are to come from a capital campaign or a bridge loan. Motion carried.

MOTION: Women of Trinity Ann Stafford moved: Be it resolved that the Transition Team has worked with Trinity staff and Council to disperse the Women of Trinity finances as follows:

The funds listed on the financial report as of August 2017 will be kept separate and at the disposal of the ministries and projects for at least a period of 5 years. The amount of the cash balance from August 31, 2017, is listed as \$5,646.50.

We propose to make line items for each of the 4-5 ministries (such as school kits, prayer shawls, sewing, visitation, and card expenses) allocating a set amount per year, in accordance with past budget allowances. This would help keep these ministries funded as long as people are willing and able to lead in their present roles. If a leader steps down, it would be necessary to find a replacement leader. The amounts of money would be the same as in the past years. Motion carried.

MOTION: Adjournment Dave Maser moved to adjourn the meeting. The motion carried.

The meeting was adjourned at 8:30 pm and the council members prayed together the Lord's Prayer.

Dave Reeser, secretary

Nancy Martin, assistant to the secretary