

Trinity Lutheran Church
Property Committee minutes

September 26, 2017

Dan Reed called the meeting to order at 7:00 PM. Others present were: Mary Haar, Bruce Bigelow, Dave Rupnik, Pastor Brock, Paul Hensel, Phil Groff, Brett Warren & Randy Moore. Charlie Suhr was excused for the evening.

Review of minutes: The minutes from the August 29 meeting were approved as submitted.

Landscaping:

Pastor Horner is now the owner of the 2003 John Deere riding mower. It was reported he gave Trinity \$200 for the mower.

Fall cleanup will be Saturday, October 28.

There was a saw fly infestation by the David Statue at the entrance of the columbarium. This has been treated.

It was noted that the benches that are placed outside the building will need to be refinished this spring.

Arts Committee: Mary Haar, Arts Team Facilitator, and Dave Rupnik went through the closet in Fellowship Hall that was labeled "Arts Committee". The majority of the stuff in there is used for the Christmas concert receptions.

Minor repairs: The motion sensors and cameras that were placed on the first and second floors of the education wing will be relocated by Shearer Security on Monday.

The improvements to room 121 have been completed.

The equipment that was asked to be held for Zeplin Security has been delivered to them. Paul Hensel will contact them requesting a confirmation they received it.

New banners were ordered announcing the new worship times.

A structural engineer will be contacted to assess the cracks in the classrooms of the education wing.

Attic Safety Improvements: Dave Rupnik submitted two options for safety improvements to the attic. Bruce Bigelow moved to approve option two for an amount not to exceed \$600. Randy Moore seconded, and the motion carried.

Report – Financial and Property Administrator: Paul Hensel noted that we are currently under budget.

Dan Reed requested more research be done for the snow removal estimate for budget for next year. He also requested any sub-committees to submit any additional requests.

Building Security:

Door Access – Shearer Security – Dave Rupnik moved for an amount not to exceed \$3,500 to get the capability added for handicap door openers with wireless buttons-wired closers for the door in the Gathering Space. The work will be done by Shearer’s Security, and the money will be taken from the property budget. Bruce Bigelow seconded, and the motion carried.

Dave Rupnik requested the times the doors are open to be tightened further.

York County Property: Charlie Suhr received an offer for the York County property we have been hoping to sell. The offer was \$120,000 cash. At the August Property Committee meeting the committee agreed by consensus this should be sold for the \$120,000 cash. At the September Congregation Council meeting, this was approved. A special Congregational Meeting will take place following the later services on Sunday, October 29 for the congregation to vote on the sale.

Strategic Planning:

Parking Lot: It was announced the Hempt Bros. contract was signed at the last Congregation Council meeting. This provides us a place in the Hempt Bros. schedule for construction in May 2018. Dave Rupnik will be meeting with Max Hempt this week to clarify the plans. The parking lot plans will be presented to the congregation for its final approval and vote at the Annual Congregational Meeting in January.

Steeple Repairs: The steeple construction and painting are complete. The whole project came in under budget at \$199,980!

Architect update: Dan Reed mentioned the architectural plans will be presented to the congregation after the Congregational Meeting on October 29. The vote for the building project will take place at the Annual Congregational Meeting in January.

With no further business to be discussed, the meeting adjourned at 8:05 PM following the Lord’s Prayer.

The next meeting will be held on Tuesday, October 31, 2017.

Respectfully submitted,

Mary E. Haar, Committee Secretary