

Trinity Lutheran Church
Camp Hill, Pennsylvania
Minutes of Congregation Council Meeting

November 13, 2017

The meeting was called to order at 7:04 p.m. by President Rob Bertram. The following council members and staff were present:

Rob Bertram	Peter Fox	Dave Reeser
Pastor Brock	Barbara Kriebel	Mike Schwalm
Kathy Holmes	Dave Maser	Anne Stafford
Pastor Horner	Stephanie Maurer	Charlie Suhr
Steve Kauffman	Dave Miller	

Opening devotions were led by Dave Reeser.

MOTION: Absences: Dave Miller moved to excuse Jay Killian and Mike Finio per their requests. Motion carried.

Recognition of visitors: No visitors

MOTION: Minutes Steve Kauffman moved to approve the minutes of the October 9, 2017 meeting. Motion carried.

Staff Reports: Reports are on file for Pastor Horner, Pastor Brock, Tim Koch, Peter Fox, Debbie Wilson, Kelly Falck, and Stephanie Maurer.

Pastor Horner addition to his written report: Report is on file.

- As indicated in Pastor Horner's report, Trinity staff is developing ideas to help them work together more effectively. Staff agreed that ideas should be consistent with their broader objectives of achieving greater collaboration, collegiality and creativity.
- Pastor Horner reported that a team had interviewed Erich Sprowls for Lead Sexton/Property Manager. Trinity has offered him the position. Council made a request for clarity regarding his compensation. Pastor Horner will report back on this question.
- Pastor Horner suggested that Trinity create a group to focus on improving security within and around the church. Council agreed and is supportive of Pastor Horner taking the initiative to form a group for this purpose. Council requested that Pastor Horner report back with recommendations and a plan for security procedures.

Pastor Brock addition to his written report: Report is on file.

- In addition to the information provided in his report, Pastor Brock highlighted the success of the 500th anniversary celebration events, including the concert and My Fair Lutheran.

Tim Koch addition to his written report: Report is on file

Stephanie Maurer addition to her written report: Report is on file.

- Stephanie indicated that she will begin preparing annual reports and will reach out to the responsible individuals to request information.

President's report

The President's report focused on the communications related to the pending capital campaign, and the presentation, messaging, and sharing of the master plan with the congregation. President Bertram noted the following:

- The quality of communications prepared for the capital campaign has been of very high quality. Additional work and effort is needed to explain the various proposals and to evaluate and respond to comments, criticisms, and suggestions.
- The first meeting to discuss master plan options was generally well-received.
- 40-50 people attended the Sunday, November 12 meeting to learn more about the master plan options.
- With Stephanie Maurer's and Danelle Andrews' help, Trinity developed an explanatory document to help members of the congregation better understand the logic/reason behind each proposed change as set forth in the master plan.
- Trinity will hold additional meetings and small group seminars to discuss the master plan to provide opportunities for Trinity members to listen, learn, and offer comments.
- Council should strive to present a consistent message to the congregation regarding the master plan options. To the extent that there are concerns, they need to be addressed during meetings.

Petitions and Communications: None

Administrative Committees:

Treasurer's Report and Finance: The Financial Reports are on file.

- Received all (or at least most) of the budget requests. Proposed spending exceeds revenue estimates. Finance is reviewing timing of expenditures for budgetary purposes.
- Receiving debt reduction envelopes. Currently about \$3,500 per month. Finance is working on a recommendation to determine an approach to repay loans from the quasi-endowment fund.
- Dave Miller is going to lead a discussion on December 10 regarding the status of the 2017 budget and draft 2018 budget.

Administration and Personnel: No report this month.

Finance committee: Dave Miller's report is on file

Strategic Planning: Bob Frymoyer's report is on file.

Property Committee: Charlie Suhr's report is on file. No further comments.

Ministry Team Reports:

Arts: No report

Educational Ministry: Kelly Falck's report is on file.

Fellowship: Kathy Holmes report is on file.

IT/AV: No report

Missions: Judy Hunter's report is on file.

Parish Ministry: No report

Publicity and Communications: Danelle Andrews report is on file.

Social Ministry: Mitzi Jones' report is on file.

Stewardship: Dave Maser's report is on file.

Worship Ministry: Jane Killian's report is on file.

Youth Ministry: Report included in Peter Fox's report.

- Focused on raising money for the summer youth group trip to Houston.
- Confirmation class has 16 kids. Going well. Engaged group.
- Time in class is shorter due to new service schedule (45-50 minutes vs. 1 hour)

Kairos Leadership Team: Jay Killian's report is on file.

Call Committee:

- Had first interview. Committee decided not to continue with that candidate.
- Additional interviews are planned.

Nominating Committee: Barbara Kriebel

- Discussed potential candidates for Congregation Council.

Actionable items:

Motion: New members Kathy Holmes moved to approve new members who were received on November 5: Lois Brunner; John and Rae-Ellen Bowling; Jessie Brock; Kathryn Holody and Riley McCue; Jennifer Le; Jason Marks; Jacob, Kathryn, and Melanie Melear; Chris, Sharon, Alex, and Reagan Munsch; Dave, Mary, James, and David Nelson; Bruce Schwalm; and Ted Shumaker. Motion carried.

Motion: Council president Steve Kauffman moved to elect Dave Maser 2018 council president. Motion carried.

Motion: Media Ministry Publicity and Communication Team moved to approve \$1,100 for the Publicity and Communication Team to purchase equipment for a new Media Ministry. Funds to come from the Mustard Seed Fund. Motion carried. *See attached explanation and supporting information related to this request.*

Motion: Security Team Steve Kauffman moved to authorize Pastor Horner to organize a group to develop recommendations regarding security protocols and personnel to address and respond to any security related incidents that occur on Sundays and/or during other events at Trinity. Motion carried.

Motion: Architect funding Dave Miller moved to authorize an additional \$9,000 for more detailed architectural drawings with funds to come from the quasi-endowment fund as a no interest loan with a five-year amortization to begin in 2018. Motion carried.

MOTION: Adjournment. Mike Schwalm moved to adjourn the meeting. The motion carried.

The meeting was adjourned at 8:38 pm and the council members prayed together the Lord's Prayer.

Dave Reeser, secretary

Proposal for Funds - New Media Ministry

Submitted by Danelle Andrews – October 19, 2017

A request is being made for approximately \$1,100 from the Mustard Seed Fund to acquire equipment for a new Media Ministry that we are starting out of the Publicity and Communications Team. The balance of the money necessary to start ministry will come from the P&C Team.

As our church continues to evolve and dive deeper into the world of technology, our use of video is growing. Videos provide us with an opportunity to share God's message with people who cannot always be present inside the church building. It also allows us to create unique publicity items for our events, ministries and campaigns within the church. Our new website has given us a wonderful platform for sharing these videos. In addition to the website, we actively post our videos to the Trinity YouTube Channel, Facebook Page and Twitter Account.

Since the summer, we have been recording the weekly Sermon. The Sermons, along with our Contemporary Children's Message, are highlighted on our new website and YouTube Channel. We have gotten a lot of positive feedback on the recordings. Many members have reached out to thank us for allowing them to share in the Sermon event when they could not be present at service.

In addition to the Sermons, we have begun recording various Sup and Study classes, creating Stewardship videos and filming of other events, such as My Fair Lutheran. These events can now live on and become part of a Media Library that can be pulled out and used in the future.

All of this filming has been occurring with the use of the one video camera that the church owns and the personal camera of a church member. The camera that the church owns is also used to display the Children's message during Contemporary Service. Therefore, the camera cannot be used outside of Fellowship Hall on Sunday mornings. The personal camera availability is subject to the Member's schedule.

Our equipment request and cost details are laid out in the attached sheet. Zach Weiss, on behalf of the new Ministry, has spent many hours researching equipment. His goal was to find a camera that had all the features that we would need, at a reasonable price. He looked for a camera that would suit us both now and in the future. The camera that he is recommending was voted the "Best Semi-Pro Camcorder" on efilms.com and one of the "Top 5 Best Prosumer Camcorders of 2016-2017" on smartreview.com. We also included accessory needs that would get us started with this ministry, as well as allow us to grow as we move forward.

If you have any questions, or would like additional information, please reach out to me. I would be happy to discuss this new Ministry with you.

Respectfully Submitted,

Danelle Andrews, P&C Facilitator