

Trinity Lutheran Church
Camp Hill, Pennsylvania
Minutes of Congregation Council Meeting

October 9, 2017

The meeting was called to order at 7:02 p.m. by Vice President Dave Maser. President Rob Bertram joined us electronically. The following council members and staff were present:

Pastor Brock	Jay Killian	Dave Reeser
Mike Finio	Barbara Kriebel	Mike Schwalm
Kathy Holmes	Dave Maser	Anne Stafford
Pastor Horner	Stephanie Maurer	Debbie Wilson
Steve Kauffman	Dave Miller	

Nancy Martin, assistant to the secretary was also present.

Opening devotions were led by Dave Miller

MOTION: Absences: Steve Kauffman moved to excuse Charlie Suhr per his request. Motion carried.
(Charlie was able to join the meeting at 8:40 pm.)

Recognition of visitors. Present were: Dan Reed, Property Committee member; Jake Miller, Ryan Argot, and Joe Hunter, Call Committee members; Pastor Martha Boyd, Synod representative working with the Call Committee.

MOTION: Minutes Dave Miller moved to approve the minutes of the September 11, 2017, meeting. Motion carried.

Call Committee: Call Committee chair Jake Miller presented the Ministry Site Profile. It was suggested that the committee give a brief presentation to the congregation to explain the site profile and the process. A bulletin board is being prepared to introduce the committee members and present information to the congregation.

MOTION: Ministry Site Profile Dave Miller moved to approve the Ministry Site Profile as presented. Motion carried.

Staff Reports: Reports are on file for Pastor Horner, Pastor Brock, Tim Koch, Peter Fox, Debbie Wilson, Kelly Falck, and Stephanie Maurer.

Pastor Horner

Pastor Horner emphasized that as we prepare for a capital appeal to improve our facilities for ministry in the 21st century it's important that we ask ourselves and each other the right questions to aid in our discernment. Note the questions listed in his report.

Pastor Horner had a conversation with Bishop Dunlop concerning Pastor Crist. She is going to join the Lower Susquehanna Synod staff. However, she will be able to remain at Trinity ¼ time and continue as Ministry Director for Outreach. Dave Miller indicated that the Finance Committee has developed a five-year financial plan. One question is, "What kind of growth will it take to achieve the dollars we need to staff as we want?"

Pastor Horner addressed the revised job descriptions recommended by the Administration and Personnel Committee.

Director for Mission Advancement: Due to Bishop Edmiston's experience in raising funds he is being moved to this new position. He would give up his pastoral care duties. Volunteer resources will be tapped to help to cover all the pastoral care duties involving the shut-ins. Pastor Horner is encouraging staff to identify volunteers to fill many positions. Transition time is anticipated with this move.

Director of Finance: Transfer the property responsibilities from Paul Hensel to a new facilities supervisor. Paul can easily fill the hours will financial responsibilities.

Facilities Manager/Lead Sexton: This position will manage the facilities, provide maintenance and custodial help, as well as supervise the other sextons.

Director for Ministry Engagement is the title for the new associate pastor, focusing on volunteer and leadership development.

Stephanie Maurer

Stephanie reported that Danelle Andrews and Jeff Weaver have spent many hours working on the new website which is now up and running. Discussions are being held to determine the best way to make the policy manual accessible to those who need it.

President's report

The Nominating Committee is being formed including those who are going off council. The congregation will be alerted that we are accepting names for council.

President Bertram emphasized that we need to continue the process of communicating with the congregation about where we are and where we are heading with the proposed building project. We are preparing for the congregation meeting on October 29 to approve the sale of the York County property as well as the information session on the building plans which will follow the meeting.

Petitions and Communications: none

Administrative Committees:

Treasurer's Report and Finance: The Financial Reports are on file. All is going well at this point. Budgets are due by October 23.

Administration and Personnel: The committee is getting personnel aligned with their jobs, reorganizing staff positions, and presenting job descriptions to be approved tonight.

Finance committee: Dave Miller's report is on file

Strategic Planning: No meeting

Property Committee: The committee continues working with Beers Hoffman, architect. The three major needs identified are security, fellowship, and worship. Dan Reed distributed and reviewed the preliminary plans. These are only concepts. Nothing has been decided at this point and no contracts have been signed.

At the October 29 meeting Rob will present the rationale and some of the building concepts. Further meetings will be offered to create opportunities for questions and additional information. The first will be November 12 at 10:00 am during Sunday school time. Another will be scheduled in December. The goal is to have a plan to present at the annual meeting in January.

Ministry Team Reports:

Arts: No meeting

Educational Ministry: No meeting

Fellowship: No meeting

IT/AV: No report

Missions: Judy Hunter's report is on file.

Parish Ministry: No meeting

Publicity and Communications: Danelle Andrews report is on file.

Social Ministry: Mitzi Jones' report is on file.

Stewardship: Dave Maser's report is on file. Council members were reminded to submit their estimates of giving.

Worship Ministry: No meeting

Youth Ministry: Report included in Peter Fox's report.

Kairos Leadership Team: No meeting

Actionable items:

MOTION: Job Descriptions Mike Finio moved to approve job descriptions for Director of Advancement, Ministry Director for Engagement, Facilities Manager, and Director of Finance. Motion carried.

MOTION: Adjournment Dave Miller moved to adjourn the meeting. The motion carried.

The meeting was adjourned at 8:55 pm and the council members prayed together the Lord's Prayer.

Dave Reeser, secretary

Nancy Martin, assistant to the secretary