

Trinity Lutheran Church

Camp Hill, Pennsylvania Minutes of Congregation Council Meeting

January 15, 2018

The meeting was called to order at 7:00 pm by President Rob Bertram. The following council members and staff were present:

Rob Bertram	Pastor Horner	Dave Reeser
Pastor Brock	Steve Kauffman	Mike Schwalm
Kelly Falck	Dave Maser	Anne Stafford
Kathy Holmes	Dave Miller	Charlie Suhr

Opening devotions were led by Mike Schwalm.

MOTION: Absences: Mike Schwalm moved to excuse Jay Killian and Barbara Kriebel per their requests. Motion carried.

Recognition of visitors: Dan Drury and Keith Huntzinger were visiting.

MOTION: Minutes Steve Kauffman moved to approve the minutes of the December 11, 2017, meeting. Motion carried.

Staff Reports: Reports are on file for Pastor Horner, Pastor Brock, Tim Koch, Peter Fox, Debbie Wilson, Kelly Falck, and Stephanie Maurer.

Pastor Horner addition to his written report:

The security task force meeting was Saturday. Pastor Horner shared his security concerns with three police offices and Mike Schwalm. It was a good meeting with lots of information shared. Pastor Horner will compile a report to be submitted to the February council meeting.

April 15 is the kickoff date for the capital appeal with the final report due May 20. Committees, teams, and groups are requested not to hold fund raisers during that time period.

Pastor Brock addition to his report:

Christmas Eve worship went very well with great attendance. Further discussion will be held to determine if the schedule should be changed for next year.

Kelly Falck addition to her report:

Sunday morning check-in for children's ministry has changed to enhance security for the 125 children who attend. Since the teaching staff do not know all the children and parents, they are keeping parents and others out of the education hallways. Kelly has also changed the morning agenda to make better use of her teaching staff, and to allow her to spend more time with the adult classes.

President's report

President Bertram distributed copies of his letter for the annual report and asked for feedback.

He has asked each member of council to provide him with a statement regarding their willingness to participate in the capital appeal. Such a statement would not need to address giving levels, but rather their buy-in to the appeal. If he is able to do so, Rob would like to be able to say that all council members are behind the project.

Rob is developing a list of Frequently Asked Questions for the January 28 meeting to address some questions and concerns that have been raised to him and others. Council members are asked to provide him with any questions or comments they have heard from the congregation. We want to be proactive in addressing the concerns of the congregation at the meeting.

The expectation of the Annual Meeting presentation is also that both Council and Kairos Leadership can offer a unified message to members of the Congregation when asked questions. It is important that Council members continue to stay informed on the status of the capital appeal and be ready to answer questions from members or relay such questions to someone who can get the member a timely response.

Vice President's report

Dave Maser introduced Dan Drury who has agreed to serve on council and to have his name placed in nomination as the vice president. Ellen Ney has agreed to be council secretary, and Frank Bertovich will assume the duties of treasurer.

Three voting members are needed for the Lower Susquehanna Synod Assembly; one male, one female, one youth or young adult. Those interested are to speak to Dave.

Head greeters are needed for February. Please let Nancy Martin know if you are willing to serve.

Petitions and Communications: none

Administrative Committees:

Treasurer's Report and Finance: The Financial Reports are on file. Dave Miller highlighted that we ended the year with a balance of \$82,000. Good weather, fewer major repairs, and Pastor Easton's leaving all contributed to lower expenses for the year. Discussion was held as to how to best inform the congregation as to why we have this much of a balance. Dave Miller will prepare information for the January 28 Trinity Today.

Dave met with Fulton Bank and they have agreed to give us a line of credit with no prepayment penalties, and no building inspection. Several years ago, Dave Reeser and Jen Schwalm met with 6 banks to ascertain what each of them could bring to the table and to let them know what we were looking for. RFPs were sent to the six, and responses were received from five. Fulton Bank was very positive, and Trinity moved most of their banking to Fulton at that time. Dave is recommending that we enter into an agreement with them for a line of credit which can be turned into a mortgage at a future time if necessary.

Administration and Personnel: No report this month.

Finance committee: Dave Miller's report is on file.

Strategic Planning: Bob Frymoyer's report is on file.

Property Committee: No report

Ministry Team Reports:

Arts: No report

Educational Ministry: Kelly Falck is recommending changes to the new member class structure. "Discover Trinity" will be offered every other month and be open to all, current and new members alike. These classes will emphasize music, youth, education, and other offerings at Trinity. The other months, a luncheon and class, "Beginning," will outline the expectations of membership at Trinity. The following weekend those folks will be received into membership. At regular intervals, "Trinity's Story, 3 Ways – God's Story, Our Story, Your Story" will be open to all to delve deeper into the understanding of how we all fit into Trinity's picture.

Fellowship: No report

IT/AV: No report

Missions: Judy Hunter's report is on file.

Parish Ministry: No report

Publicity and Communications: Danelle Andrews report is on file.

Social Ministry: No report

Stewardship: No report

Worship Ministry: No report

Youth Ministry: Report included in Peter Fox's report.

Kairos Leadership Team: Jay Killian's report is on file

Call Committee: Nothing has happened since the last council meeting. The committee is still waiting for additional names.

Actionable items:

MOTION: Year-end distribution Dave Miller Move that the 2017 year-end operating balance be allocated \$30,000 to prefund the 2018 operating budget, \$21,000 to MIRA, \$10,000 to quasi-endowment to reduce our internal debt, \$10,000 as a budget reserve, \$4,000 for allocation by the Missions Committee, \$4,000 for allocation by the Social Ministry Committee, and the remainder to the Synod Always Being Made New campaign. Motion carried.

Discussion held on what the fund names mean (i.e. MIRA, Quasi-endowment)? Should they be renamed to make them more understandable to everyone?

MOTION: Fulton Bank Dave Miller moved to approve the entering into of a line of credit or similar facility in a principal amount not to exceed \$500,000, on terms and conditions consistent with a proposal from Fulton Bank line of credit at their prime rate, to be used exclusively to satisfy construction and other obligations associated with the improvement to the parking lot of Trinity Lutheran Church. Motion carried.

This motion will be presented to the congregation at the January 28 congregation meeting.

Charlie Suhr reviewed information related to the parking lot which will be presented at the Annual Meeting.

MOTION: Adjournment Mike Schwalm moved to adjourn the meeting. The motion carried.

The meeting was adjourned at 8:35 pm and the council members prayed together the Lord's Prayer.

Dave Reeser, secretary

Nancy Martin, assistant to the secretary